



# Aquaris M10 Ubuntu Edition

Complete User Manual

## Aquaris M10 Ubuntu Edition

The BQ team would like to thank you for purchasing your new Aquaris M10 Ubuntu Edition tablet. We hope you enjoy using it.

Ubuntu offers a new way of enjoying content and services on your tablet without relying on traditional apps. The Ubuntu interface only uses touch gestures, with no physical buttons on the front of the device.

These instructions will guide you through the basic steps necessary to set up and use your Ubuntu tablet, as well as helping you get the best out of its unique features, such as Scopes.

Ubuntu Scopes make it easier and faster than ever to find what you're looking for. In a few minutes you'll be browsing the music, photos, videos, applications and other services you want to use much faster than with other tablets.

### About this Manual

- To make sure that you use your device correctly, please read this manual carefully before you start using it.
- Some of the images and screenshots shown in this manual may differ slightly from those of the final product. Due to firmware updates, some of the information in this manual may not correspond exactly to the operation of your device. To obtain the most up-to-date version of this manual, please go to [bq.com](http://bq.com).
- BQ shall not be held liable for any issues relating to performance or incompatibility resulting from modification of the registry settings by the user. Nor shall it be held liable for any incompatibility issues with third-party applications available through the app stores.

## Icon guide



**Danger:** This icon indicates situations that could pose a risk to personal safety or health.



**Warning:** Situations which pose no risk to personal safety or health, but could pose a risk to the correct functioning of the device.



**Tip:** Additional information to help you get the best out of your device.

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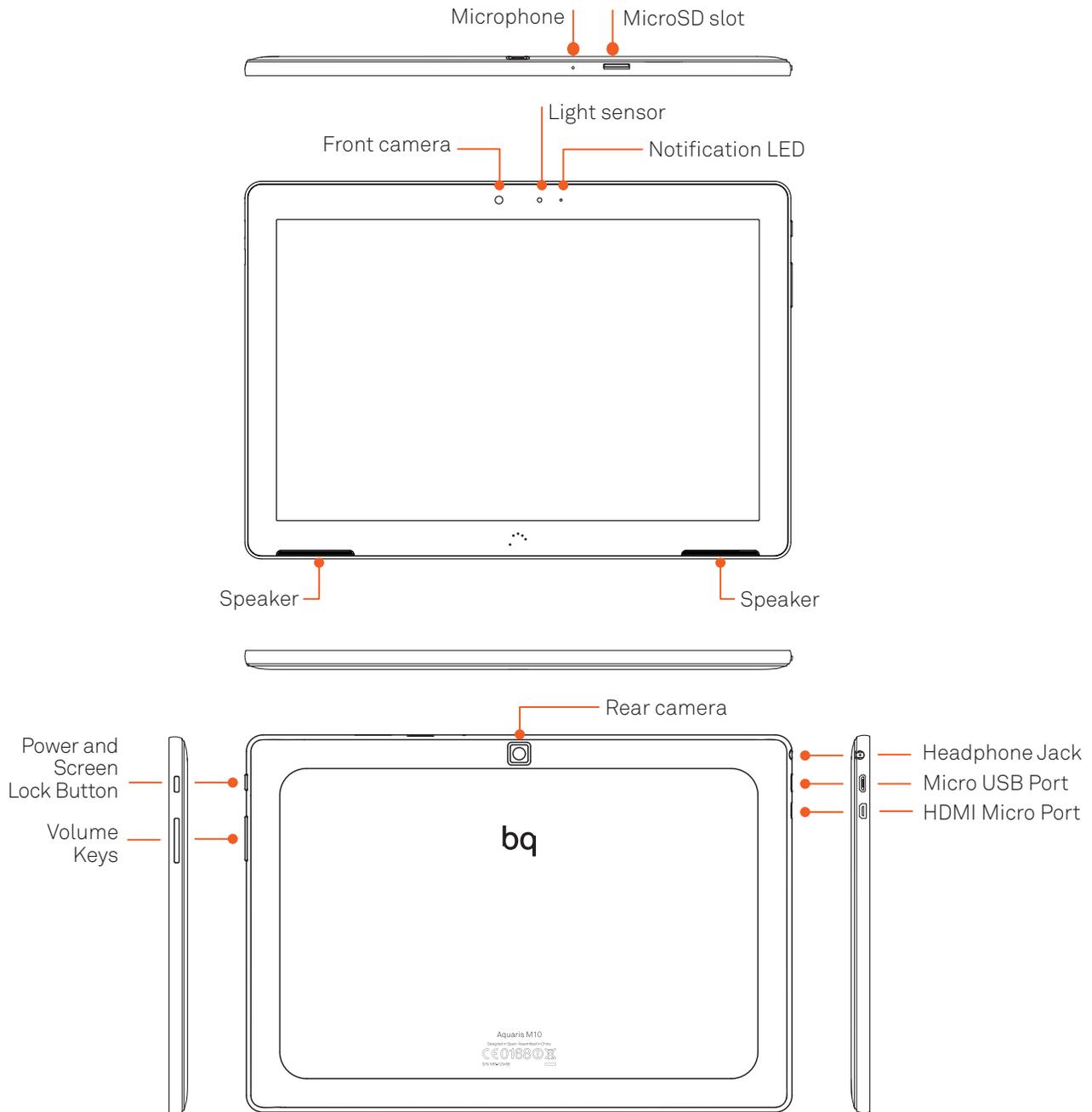
## Before You Start

### Box Contents

Before using your BQ M10 Ubuntu Edition for the first time, please check the contents of the box. If any of the following items are missing, contact the vendor that sold you the device.

- ✓ Aquaris M10 Ubuntu Edition
- ✓ USB to micro-USB cable
- ✓ Mains adapter
- ✓ Documentation:
  - Quick Start Guide
  - Warranty and Safety Manual
  - BQ Accessories

## Product Overview



Do not attempt to remove the rear cover of your BQ Aquaris M10 Ubuntu Edition, as this may damage the device.

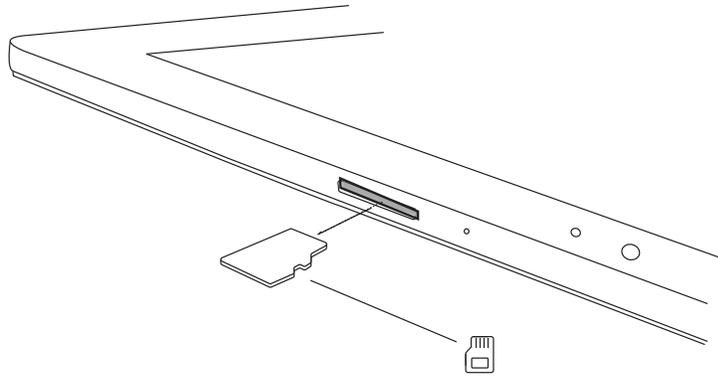
Do not remove the battery by any means. Removing it may invalidate the Warranty.

## Getting Started

### Inserting and Removing the microSD Card

The internal memory of your Aquaris M10 Ubuntu Edition can be expanded to 64 GB using a microSD card.

To insert a microSD card, follow these steps:



Insert the microSD card into the slot, making sure the metal pins are facing towards the back of the device.

Push the card in until you hear a slight click, which indicates that it has been inserted correctly. If the card is not inserted correctly, the device may not recognise it and its content will not be available.

To remove the microSD card, follow the steps above in reverse. Please take the following important considerations into account:

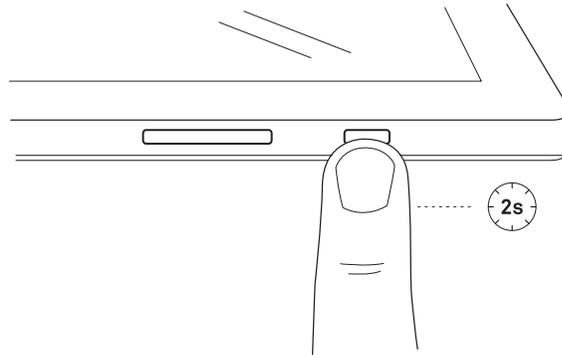
- a. For greater security, we recommend switching the device off before removing the microSD card.
- b. If you need to remove the microSD card while the device is switched on, unmount it first to avoid damaging the card or losing any data. To do so, short swipe from the left edge of the screen to show the **Launcher** and press the **Home**  icon. Go to the **Apps Scope** and select **External Drives. SD Card Management** will appear. Then select **Safely Remove**.



You can choose whether to store your multimedia files on the tablet's internal memory or directly on the microSD card. Remember that any content stored on the microSD card will not be available when the card is removed, and any apps stored on there will no longer function.

## Switching the Device On and Off

To switch on your Aquaris M10 Ubuntu Edition, press and hold down the power button for a few seconds, which is located on the side of the device.



To switch it off, hold down the power button for two seconds. A menu will appear with various options. Select **Power off**.

You can also switch the device off from the [System indicator](#).

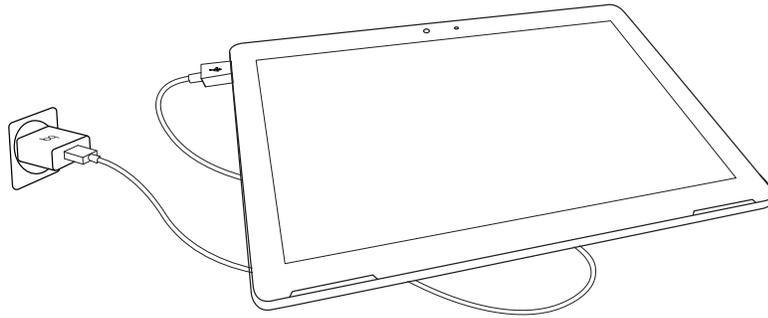


If you press briefly on the power button, the screen will switch off but not the device.

## Charging the Device and Transferring Files

Your BQ tablet contains a rechargeable (non-removable) 7280 mAh battery, which is charged via the Micro USB port at the top left of the device. A USB to micro-USB cable and mains adapter are provided with the tablet. To charge it, follow these simple steps:

- A) Using the mains adapter:
1. Plug the USB cable into the mains adapter.
  2. Connect the mains adapter to any standard plug socket (220 V/50 Hz).
  3. Plug the other end of the cable into the micro-USB port on your tablet.



- B) Using a laptop or desktop computer:
1. Connect the USB cable to a compatible USB port on your computer.
  2. Plug the other end of the cable into the micro-USB port on your tablet.



The battery in your Aquaris M10 Ubuntu Edition is non-removable. If it is removed by anyone other than our Technical Support staff, your device could be damaged and the Warranty invalidated.



Allowing the battery to charge fully is recommended when you charge it for the first time. This will help calibrate the battery meter. Bear in mind that some batteries perform better after completing a number of charge/discharge cycles.



The time required to charge your device may vary slightly depending on whether it is charged via the mains adapter or via a computer USB port.



For optimum charging, we recommend using a 5 V 2 A charger with your device.

If you connect your tablet to a computer using the USB cable, you can also transfer files between the two devices (to/from the internal memory, or the microSD card, if in use). This will allow you to use, copy or store images, videos, music, text documents, etc. on one or both devices.

There are a number of ways to transfer files. The steps below will show you how to transfer them via USB:

1. Connect your Aquaris M10 Ubuntu Edition to a computer using the micro-USB to USB cable provided. Insert the micro-USB connector into the corresponding micro-USB port on the device, and the generic USB connector into the corresponding USB port on the computer.
2. Select and copy the desired files onto your device or computer. Remember that you can store them on either the internal memory or on the microSD card if you are using one.

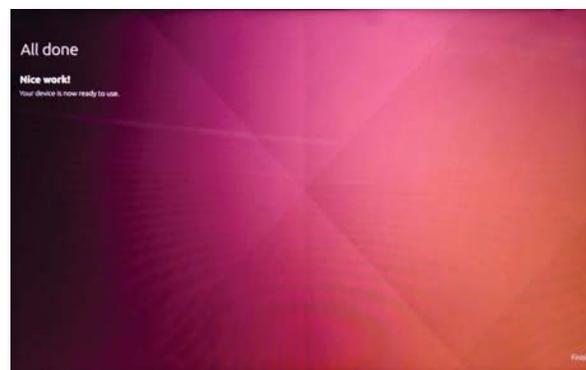
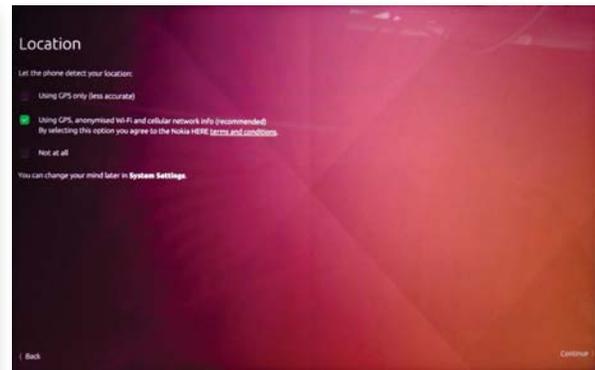
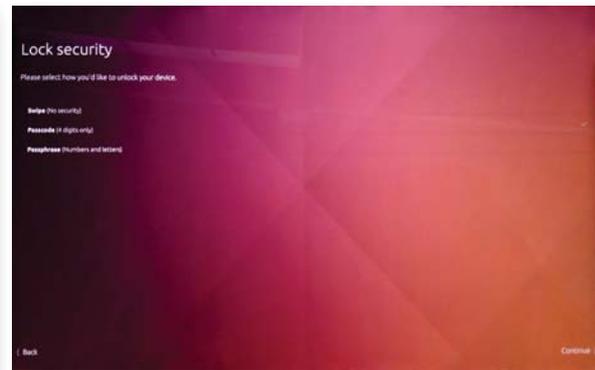
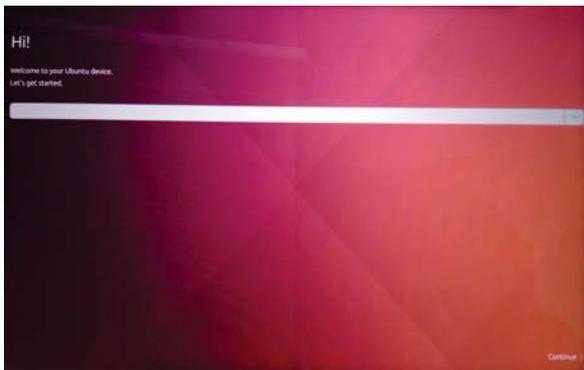


Do not disconnect the cable while the files are being transferred.

## Setup Wizard

The first time you switch on your Aquaris M10 Ubuntu Edition, a setup wizard will help you to configure the basic settings for your device:

- Select the language.
- Configure Lock security.
- Connect to a Wi-Fi network.
- Activate location services.



 To access the device's GPS location services, you must accept the Nokia HERE terms and conditions during the running of the setup wizard. You can also accept them later by going to **System Settings** > **Security & Privacy** > **Location**.

## Learning to Use the Multi-Touch Screen

Your Aquaris M10 Ubuntu Edition has a capacitive multi-touch screen with five simultaneous detection points. Different movements can be made over these points which are linked to different functions:

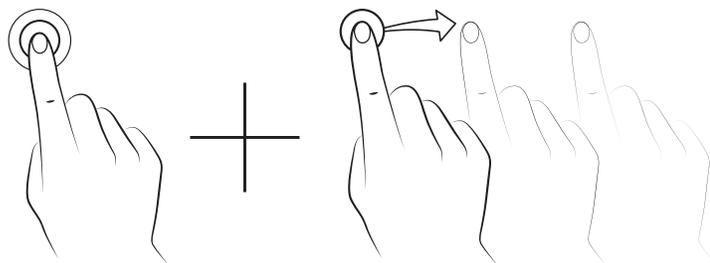


**Touch.** Touch the screen briefly to select an icon, open an app, activate a text-entry box, etc.



**Touch and hold.** Touch the screen and hold for approximately 2 seconds to bring up the menu of available options.

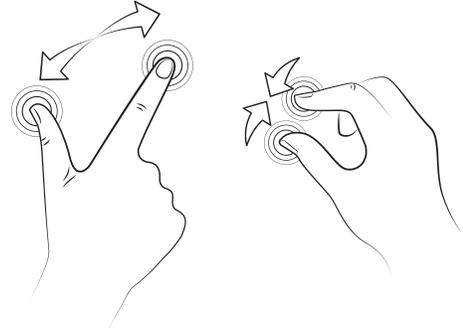
**Drag.** To move an object, touch and hold it, drag it to the desired location without lifting your finger from the screen, and release it.





**Swipe or slide.** Short swipe left or right to show the Launcher, see all open apps or move between Scopes. Short swipe up or down to navigate a web page, list or menu.

**Pinch.** Place two fingers on the screen at the same time and move them towards one another or spread them apart to reduce or enlarge an image.



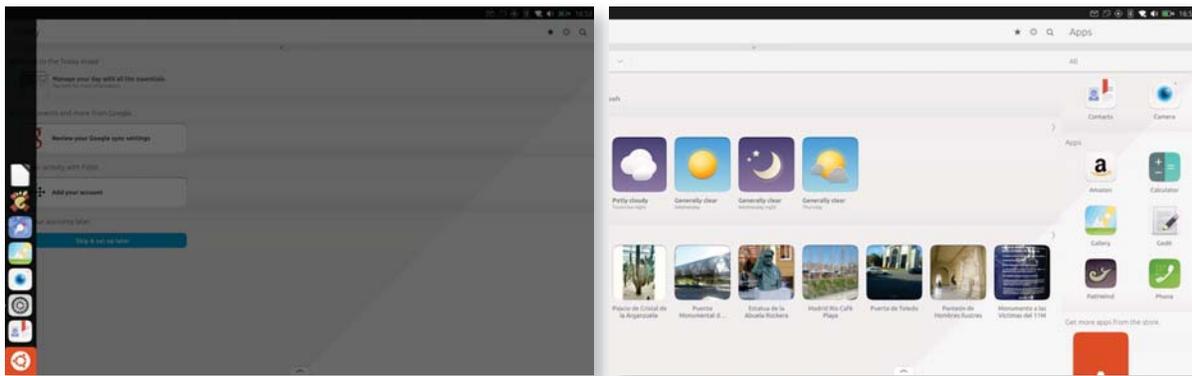
**Double-tap.** Tap the screen twice in quick succession to increase the zoom. Repeat the action to decrease it. You can also use it to activate the screen.



## Getting Started with Ubuntu

Following the initial configuration, a wizard will guide you through the key gestures necessary to navigate your new Ubuntu device. These gestures let you unlock the tablet, access the indicators, close the settings screen or access apps using the Launcher.

When it comes to familiarising yourself with your Aquaris M10 Ubuntu Edition, the most important thing you need to remember is the existence of the Launcher and Scopes. Instead of a single home screen, Ubuntu has the Launcher, located on the left of the screen, where you can lock your favourite apps for quicker access. It also uses Scopes, which facilitate and accelerate the delivery of content.



- **Launcher.** To access the Launcher, short swipe from the left edge of the screen. You can **add, delete and reorder the icons on the Launcher**. By default, the Launcher contains the following icons: **Contacts, System Settings, Camera, Gallery, Browser and Home**.
- **Home.** To access Home, which allows you to search for music, videos, photos, local services and more, short swipe from the left edge of the screen to show the launcher, and press the Home icon .
- **Scopes.** To access Scopes, press the **Home**  icon in the Launcher. To navigate between Scopes, swipe left or right.

Scopes work like a filter which allow you to do things on your tablet more quickly and easily, independently of whether the services and content are stored on your tablet or online. For example, the **NearBy** Scope shows you nearby restaurants/sights and other places to visit, together with suggestions for the nearest public transport; the **Apps** Scope shows you the apps installed on the tablet and gives you access to the **Ubuntu Store**, and the **News** Scope brings together information from different sources to keep you up to date with the latest news on sport, technology and international affairs. Scopes are continuously updated and recommend content. There are also Scopes for music, video, photos and countless other things.

To switch between Scopes, quick swipe left or right.

To access the Scopes manager (Manage), swipe up from the bottom edge of the screen.

- **Multi-tasking.** To quickly switch from the app you're using to the last app used, short swipe from the right edge of the tablet (without going past the middle of the screen). To see all open apps, long swipe from the right edge of the tablet.
- **Indicators.** To access your notifications, indicators and settings, swipe down from the top-right edge.

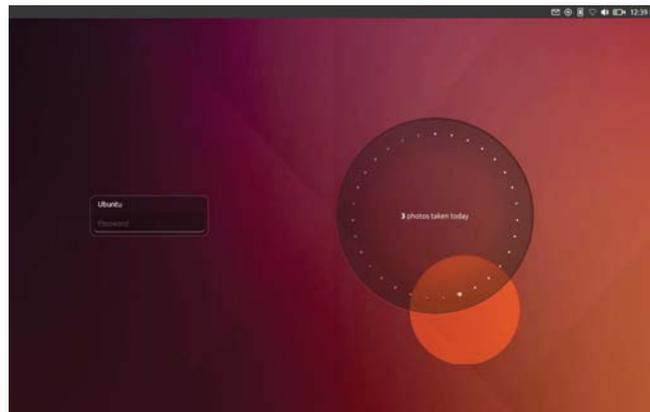
## Screen Lock

When you switch on or wake your tablet, you will see the customised Ubuntu welcome screen. This screen is constructed from the data collected as you use your device, and shows information like the number of emails received, the photos you take, etc.

The more you use your tablet, the more these data will change, which will always be exclusive to you. A double tap in the central circle will change the information shown.

To unlock the tablet:

1. Swipe the welcome screen left or right or tap the unlock box.
2. If you have enabled a Passcode or Passphrase, a keyboard will appear when you touch the lock screen.



You can also lock your device from the [System indicator](#).

## Adjusting Screen Rotation

In some apps, the screen will automatically rotate from portrait (vertical) to landscape (horizontal) depending on the position of the tablet. To lock the screen rotation, go to the **Launcher**, press the **System Settings** and select **Rotation Lock**.

You can also enable/disable this option from the [Orientation indicator](#).

## Customising the Launcher

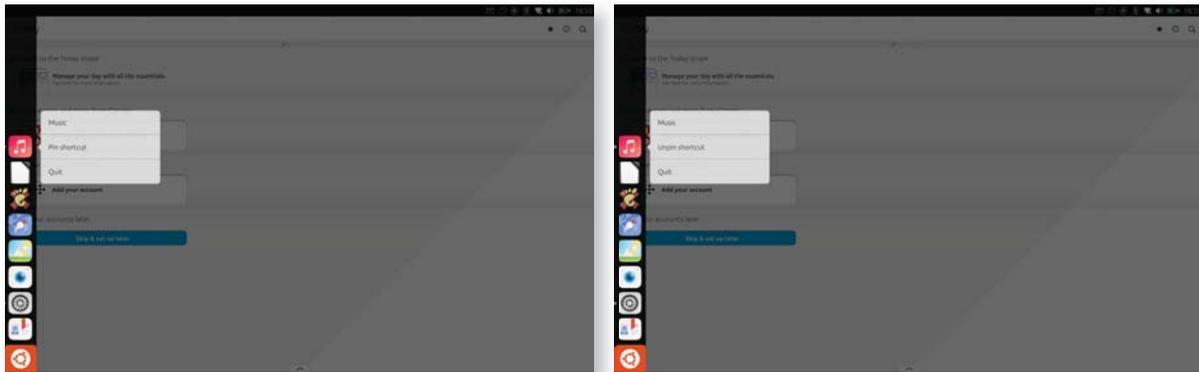
The Launcher is the side bar which is shown when you short swipe from the left edge of the device. You can lock your favourite apps to the Launcher. When you use the Launcher for the first time, it will contain quick-access icons to the most used functions. You can also customise it by adding, moving or deleting icons.

To lock an icon the Launcher:

1. Go to the **Apps Scope** and open your app. It will then be shown temporarily in the **Launcher**.
2. Short swipe from the left edge of the screen to show the **Launcher**.
3. Touch and hold the app icon until a menu appears.
4. Select the option **Pin shortcut**.

To unpin an icon from the **Launcher**:

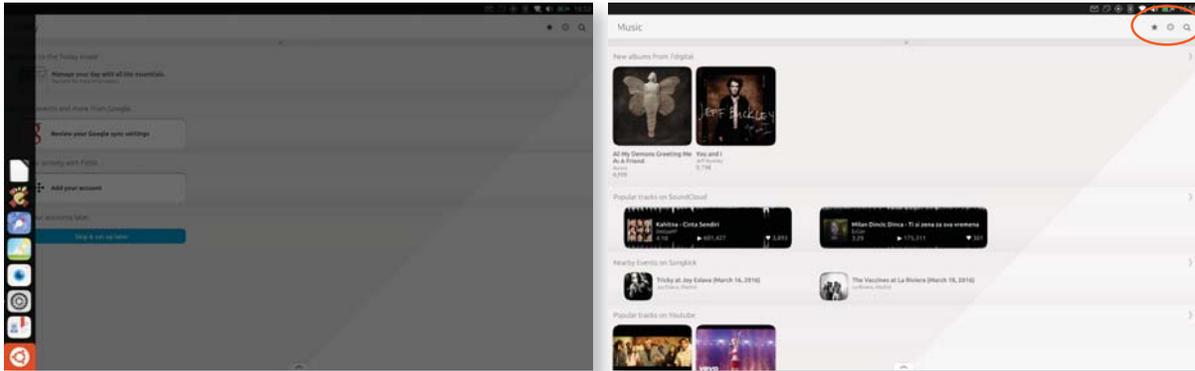
1. Touch and hold the icon.
2. Select the option **Unpin shortcut**.



When you unpin an app from the Launcher, it will continue to appear there until you close it.

## Searching your Tablet

In Ubuntu, each Scope gives specific results on the content it contains. Depending on the Scope you use, it might include content available to download online, or files stored on your tablet.



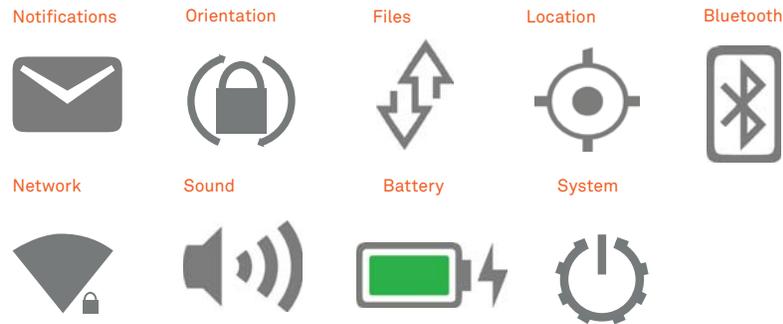
To search within a Scope:

1. Short swipe from the left edge of the screen to show the **Launcher**.
2. Select **Home**  to show all of the Scopes.
3. Swipe left or right to select the Scope which best fits the type of content you're looking for.  
If you're looking for films, for example, select the **Video** Scope, for songs, the **Music** Scope, and so on.
4. Press the **Magnifying glass**  icon located at the top-left of the screen to show the **Search** box and enter your search terms.

The results will be shown within each Scope. Remember that the system only selects content relevant to your search and organises them by location or provider.

## Accessing Indicators

Indicators are icons which show information on the status of your tablet. They are located at the top right of the screen. Some of the most important are:



To move between them, short swipe downwards and move your finger left or right without taking it off the screen. Once you have selected it, slide your finger downwards to open the notifications curtain. This will give you more information and options for each indicator.

You can also do the same process in reverse, i.e. opening the notifications curtain by long swiping from the top right of the screen and then choosing the indicator you want.

Find out more about indicators in the [System Settings](#) section of this guide.

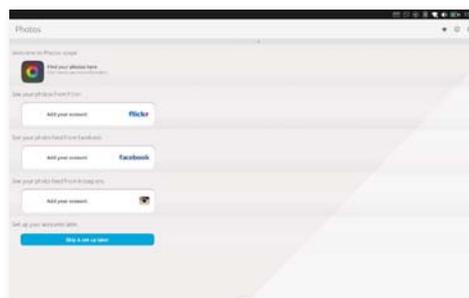
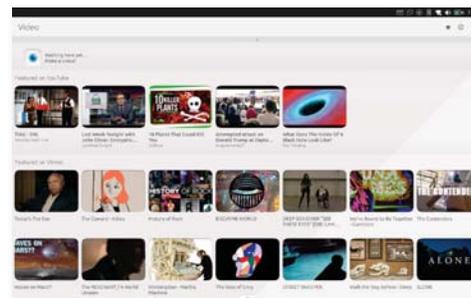
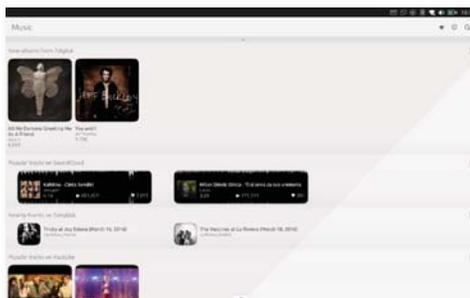
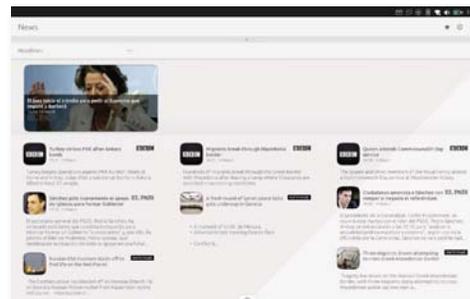
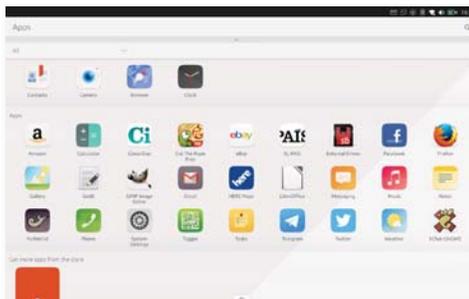
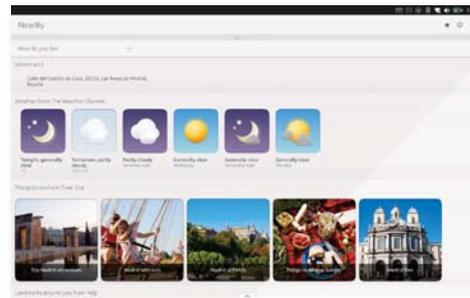
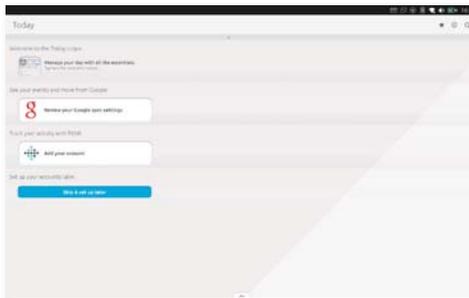
## Using Scopes

### Using Scopes

Scopes are windows to a whole host of content and services based on your location and interests.

To access Scopes:

1. Short swipe from the left edge of the screen to show the **Launcher**.
2. Press the **Home**  icon.



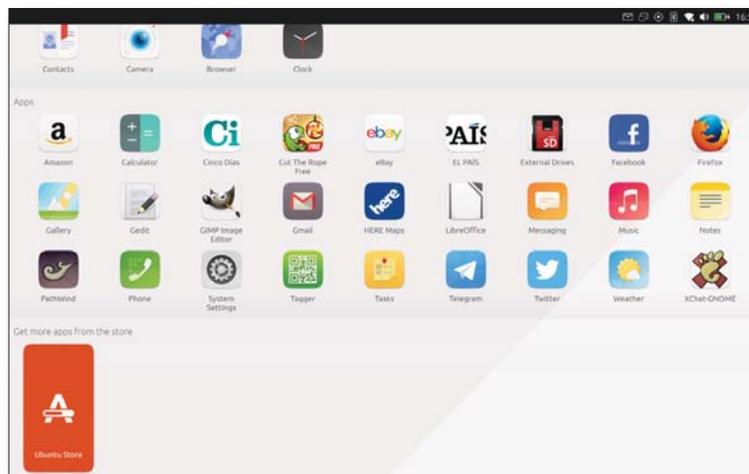
Next, swipe left or right to select the Scope you're looking for. If you're looking for a song, for example, swipe until you see the **Music** Scope. For news, select the **News** Scope, and so on.

By default, Scopes show you all kinds of content and services. If you don't see what you need, you can also search by following the steps given in the section [Searching your Tablet](#).

## Adding Scopes

You can find a wide range of Scopes in the [Ubuntu Store](#). To access the store:

1. Short swipe from the left edge of the screen to show the **Launcher**.
2. Press the **Home**  icon.
3. Go to the **Apps** Scope and select the **Ubuntu Store** icon which appears at the bottom.

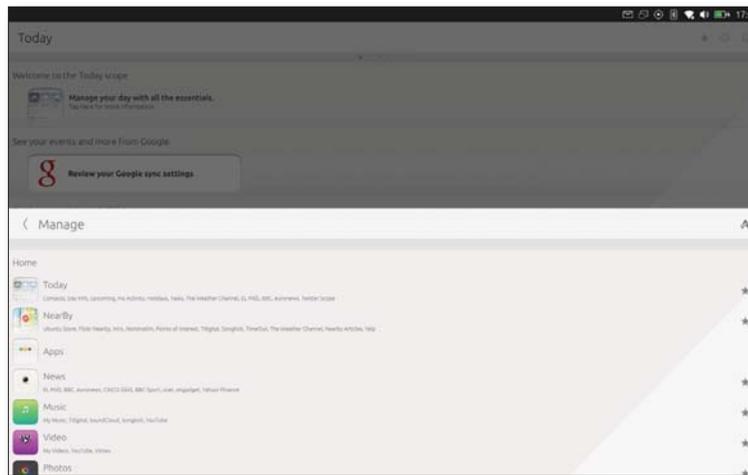


Search for new Scopes in the Ubuntu Store by following the steps described in the section [Searching your Tablet](#). To install a new Scope, you need to set up an Ubuntu One account with your email address and a password, and accept the terms and conditions.

## Managing Scopes

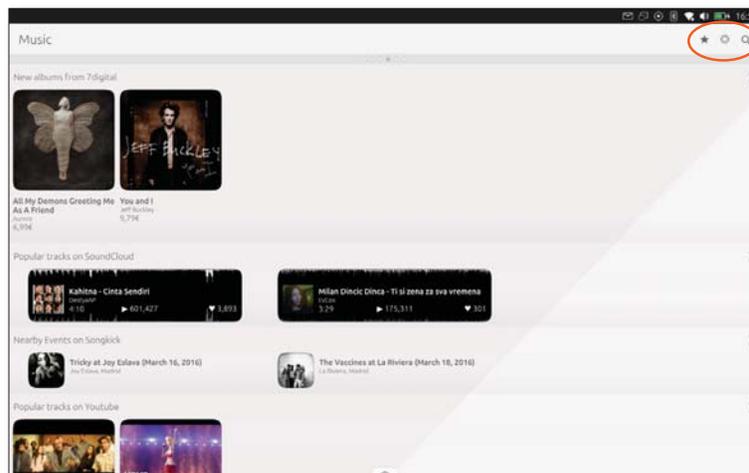
When you add a Scope, it isn't added to **Home** automatically. To run it, you need to open the **Manage** menu and select it from the category *Also installed*.

You can access the **Manage** menu from any Scope. Just long swipe upwards from the bottom edge of the screen. This action is indicated with the ^ icon at the bottom edge of the screen.



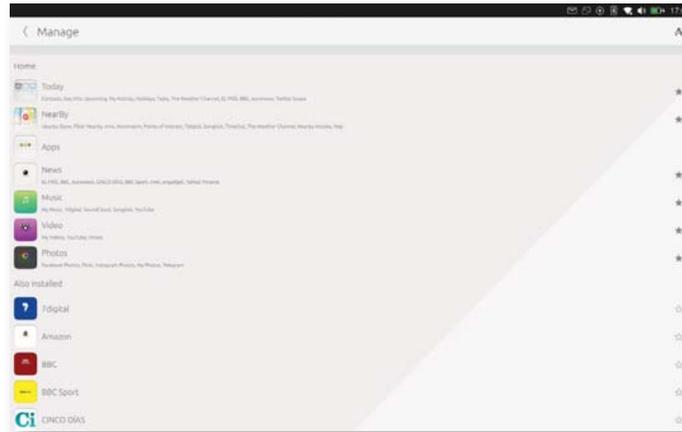
To access a Scope more quickly, you can favourite it. This will make it more easily accessible by swiping to the left or right from **Home** .

To favourite a Scope, open it and press the **Star** ☆ icon located at the top right of the screen. The Scope will then move from the *Also installed* category to the **Home** category in the **Manage** menu, and you'll be able to access it by swiping left or right from **Home** .

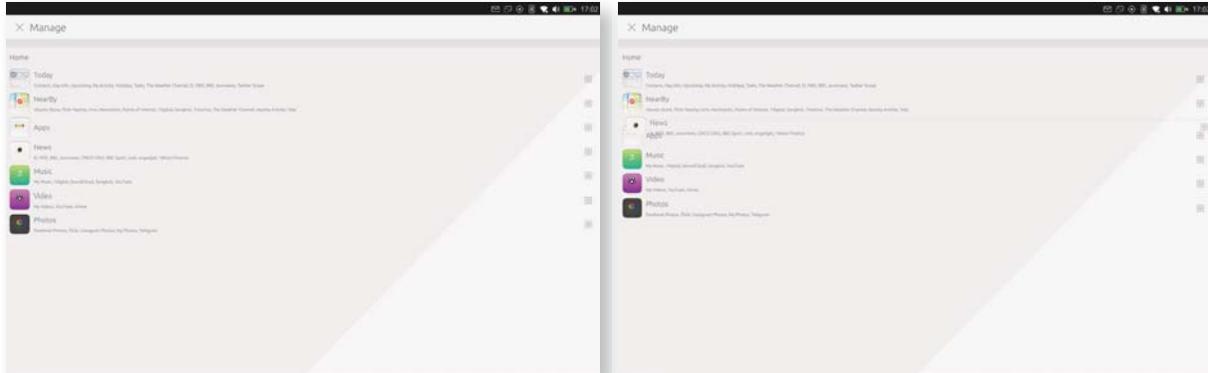


You can also add a Scope to **Home** in the **Manage** menu. Just press the ☆ icon next to each Scope on this menu. The Scope will then move to the **Home** and the icon will change to ★.

To remove a Scope from Home, touch the ★ icon again, located at the top-right corner, or in the **Manage** menu. The Scope will disappear from the **Home** category and will be placed back in **Also installed**.



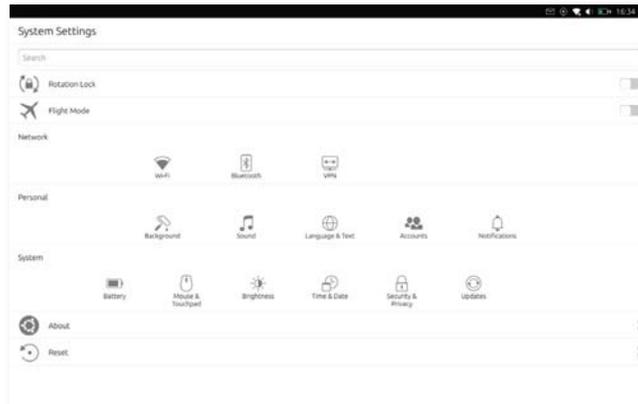
Finally, to change the order of the Scopes in Home, touch and hold the Scope you want to move. The star ★ will change to ☐☐. Use this icon to drag the Scope to the desired location and release it.



Don't forget that some Scopes organise content into smaller apps or Scopes. If you're interested in a specific piece of content, select it and follow the procedure describe above to elevate it to the category of Scope. For example, you can favourite the SoundCloud app in the Music Scope so it works as an independent Scope.

## System Settings

To access the tablet's settings, short swipe from the left edge of the screen to show the Launcher. Next, press the **System Settings** icon. You can also access the settings from the **Applications Scope** or from the **System indicator**.



### Search Bar

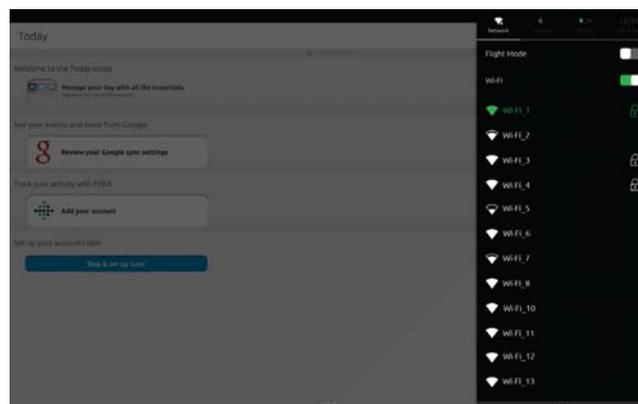
Search the settings for quicker access to them.

### Rotation Lock

Enable/Disable the Rotation Lock option. You can also configure this option from the **Orientation indicator**.

### Flight Mode

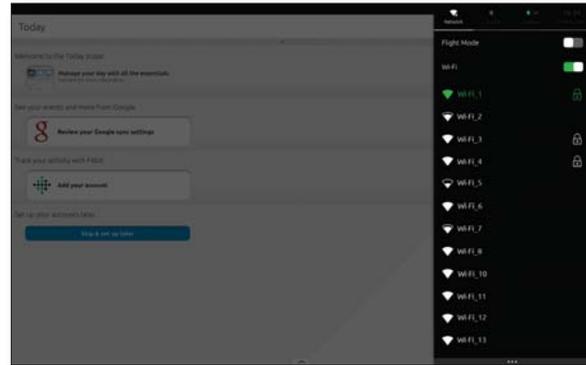
Enable/Disable all network services in order to use your tablet on board an aeroplane. You can also access this option from the **Network indicator**.



## Network

### Wi-Fi

View and manage your Wi-Fi connections. Use the slider to enable Wi-Fi and choose the network you want to connect to from the list.



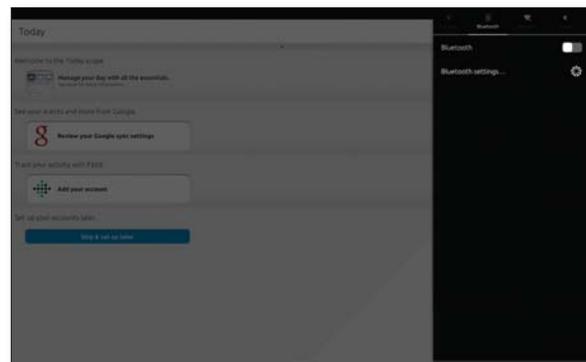
If you have various saved networks, you can access them using the **Previous networks** option. If you don't see the network you're looking for, it may be hidden. The option **Connect to a hidden network...** allows you to enter the name of the network manually.

You can also manage your Wi-Fi connections from the **Network indicator**. See the current connection status, enable/disable Wi-Fi and access the main settings from **Wi-Fi settings...**

### BLUETOOTH

Enables/disables the Bluetooth function. Your Aquaris M10 Ubuntu Edition will then search for nearby Bluetooth devices and show a list of results. Connect to one of these devices by selecting it and entering the necessary information when prompted.

You can also manage your Bluetooth connections from the **Bluetooth indicator**. Enable/Disable Bluetooth and access the main Bluetooth settings by going to **Bluetooth settings...**



### VPN

This option enables you to configure a virtual private network.

## Personal

### BACKGROUND

Select the image you want to use as the desktop background. You can choose from the default backgrounds (Ubuntu Art) or you can select **Custom**, to use one of your own photos. To do so, select **Add an image...** and choose the app you want to import the image from (e.g., Gallery, Camera or Browser).

### SOUND

Enable/Disable silent mode, keyboard sound, or other vibrations.

You can also configure sound options from the [Sound indicator](#). Enable/Disable Silent Mode, adjust the Volume, open the Media Player and access **Sound Settings...**

### LANGUAGE & TEXT

Here you can set the Display language, Spell checking, Auto correction and Word suggestions. You can also enable/disable Auto capitalisation and Auto punctuation, as well as Keyboard sound and Keyboard vibration.

To change the virtual keyboard language, select **Keyboard layouts**.



## ACCOUNTS

Here you can add, administer and delete user accounts. To add a new service, press **Add account:** and select the application from the list of the most popular social networks. Follow the steps required by each service to log in with your usual username and password. Depending on the service you have chosen, you may also be asked to grant permission for other apps to access the account.



## NOTIFICATIONS

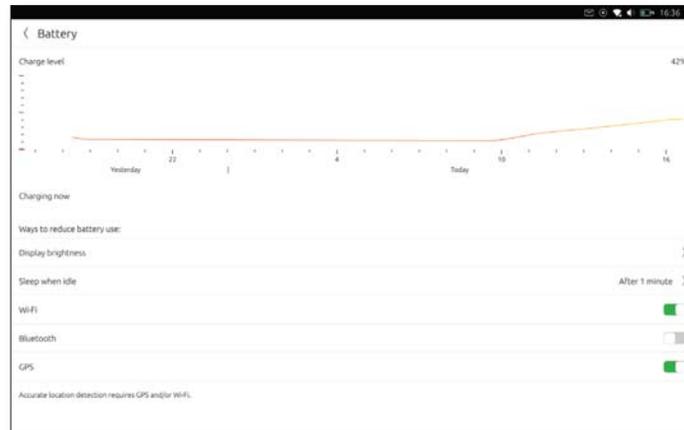
Some apps alert you with notification bubbles, sounds or vibrations. Configure which ones you want to do so from the list of icons of social networks and apps you have installed.



## System

### BATTERY

View battery duration and usage. You will also find ways of reducing battery consumption. Switch off Wi-Fi, Bluetooth or GPS when you are not using them. In this section, you can also adjust the Display brightness and choose the Sleep when idle time interval.



You can also configure battery options from the [Battery indicator](#). See the charge level, set the display brightness and choose whether to adjust brightness automatically in Battery settings...

### MOUSE & TOUCHPAD

Adjust the cursor settings by moving the slider on the Move and Scroll bars right or left. You can also choose the Primary button.

### BRIGHTNESS

Adjust the brightness of the screen by moving the slider on the bar right or left. Enable the **Adjust automatically** to optimise the brightness level according to the surroundings.

### TIME & DATE

Your tablet adjusts the date and time automatically based on location information or mobile network. However, if you need to adjust them manually, press the **Manually** option and set the time, date and time zone.

You can also see the time, access the Clock and adjust the main settings from the [Time & Date indicator](#).

## SECURITY & PRIVACY



Configure your BQ Ubuntu tablet to lock automatically after a period of inactivity. To do so, go to **Locking and unlocking** > **Lock when idle** and select how long you want the device to remain idle for before it is locked. You can also select **Never** if you don't want it to lock.

The first time you set up your tablet, you will be invited to set a passphrase. You can change it at any time here. Go to **Locking and unlocking** > **Lock security** and select one of the three options:

- Swipe (no security)
- 4-digit passcode
- Passphrase

If you don't have an existing passcode or passphrase, choose one and then confirm it in the box below. Then press **Set**.

In this section you can also enable/disable the device **Location**, manage **App permissions** and decide when to send **Diagnostics** to Canonical.



Accessing **Notifications** and **Quick settings** while the device is locked can affect security, as this allows settings to be modified.



Enabling the **Launcher** while the device is locked will take you directly to the selected app, if you chose the Swipe (no security) option. If not, you'll be asked to enter your passcode or passphrase.

## UPDATES

In this section you can see downloaded updates and decide whether or not to install them. You can search for updates manually (for more information on firmware updates, see [APPENDIX A](#) at the end of this manual).

To change automatic download settings, press **Auto download** at the bottom of the screen, and select the corresponding option from the drop-down list: **Never** or **When on Wi-Fi**.

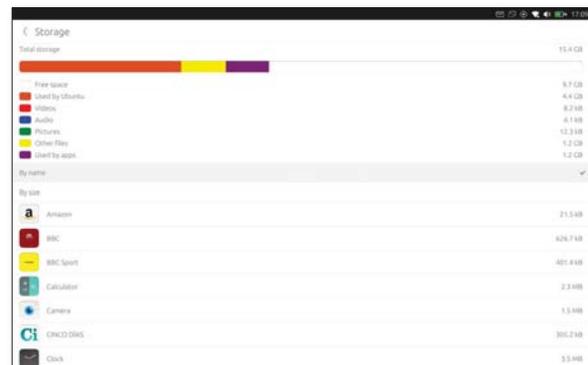
When an update is available to download, a number will appear on the **System Settings** icon in the Launcher, indicating the number of downloads available. What's more, the Notifications icon in the indicator area at the top of the screen will turn green. You can also access updates from **System Settings > About > Check updates**.



When searching for updates, your tablet will also check for updates for the apps you have installed. If there are any, you'll be given the option to update them.

## About

In this section you can access information like the serial number, Bluetooth address, storage capacity, available space, and software. You can also check for updates and access Developer mode.



You need to set a passcode or passphrase to use **Developer mode**.

## Reset

There are two reset options:

- **Reset Launcher:** Partial reset which keeps all of your personal data intact (contacts, apps, music, photos and videos).
- **Erase & Reset Everything...:** Complete factory reset (also known as a hard reset), which restores the tablet to the state it was in when you took it out of the box for the first time.



## Apps

### Finding and Using Apps

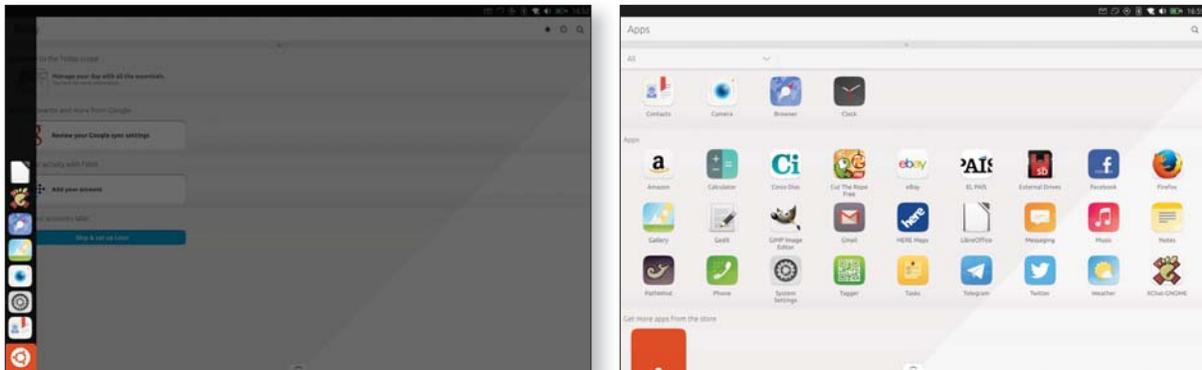
In addition to Scopes, Ubuntu lets you install applications from the [Ubuntu Store](#).

You can access your favourite apps from the [Launcher](#). The Launcher also shows all of the apps currently running. Short swipe from the left edge of the screen to show the Launcher.

To see all of the apps installed on your tablet, go to the **Apps** Scope.

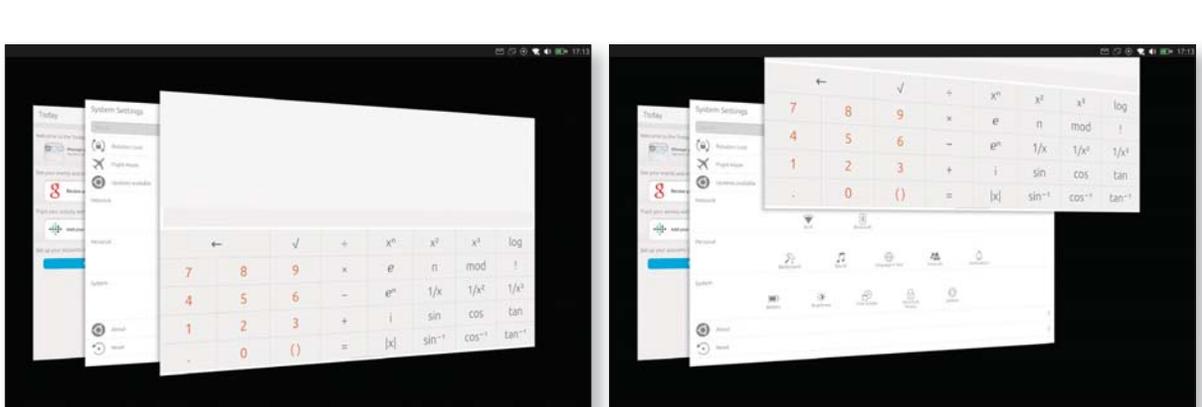
### Opening and Closing Apps

To open an app, press the corresponding icon in the **Applications** scope. Remember that you can access open applications and lock your favourite apps to the [Launcher](#).



To close an app which is running:

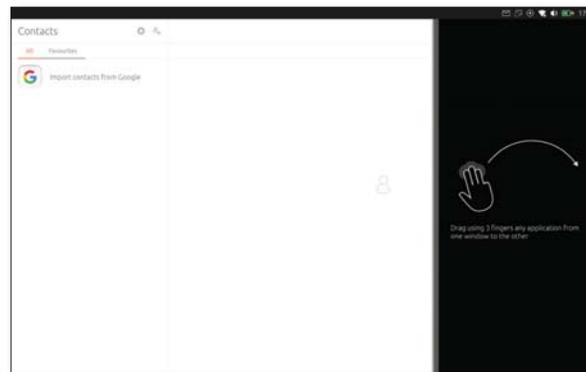
1. Long swipe left from the right edge of the screen to access multi-task mode, which shows all open apps.
2. Swipe apps up or down to close them.



## Reducing, Maximising and Hiding Apps

By default, your Aquaris M10 Ubuntu Edition opens all apps in full screen. You can reduce or hide them as follows:

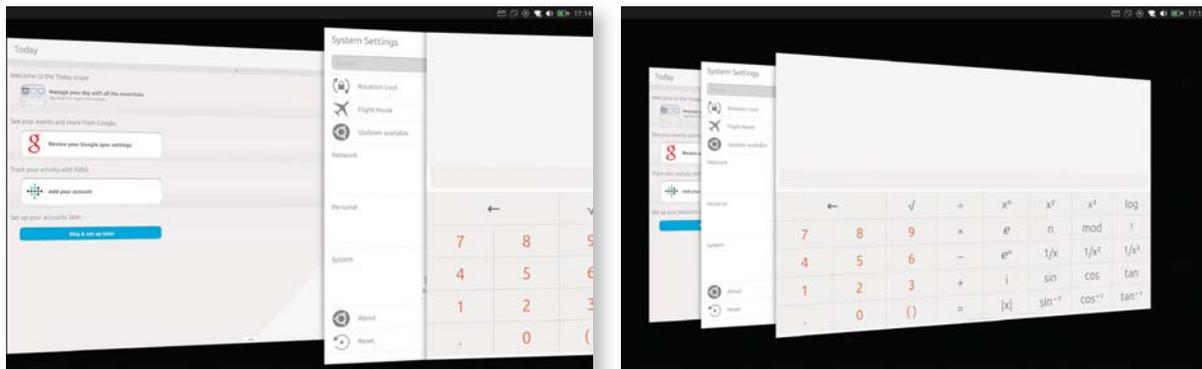
- **Reduce:** Use three fingers to drag the app to the space on the right, where it will take up only the right third of the screen. You can also place another app on the left to use them both in parallel or to interact with the Scope underneath.
- **Maximise:** Use three fingers to drag the app to the space on the left, and it will take up the whole screen.
- **Hide:** With the application in reduced mode, place your finger on the left edge of the app and swipe it to the right.



## Switch Between Applications

There are two ways to switch between applications. You can either switch between them in multi-task mode or you can quickly switch from one app to another.

To see all open apps, long swipe from the right edge of the tablet. The system will a cascade of all open apps. You can move between apps and select the one you want to maximise.



When swiping from the edge of the screen, make sure you place your finger right on the edge.

To quickly switch between two apps, short swipe from the right edge of the tablet (without going past the middle of the screen). This will take you back to the last app used.

Perform the same gesture to go back to the app you were using initially.

This second option is useful for copying content from one application to another, for example.



Remember that a short swipe just lets you switch between the last two apps you used.

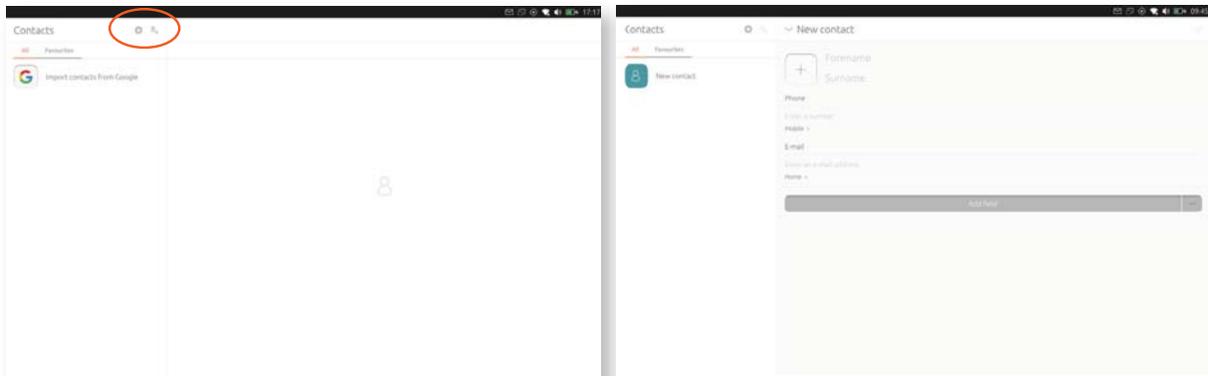
## Contacts

The **Contacts** app lets you sync, manage and view all of your contacts on your Ubuntu tablet. The first time you access it, you will be given the option to import your contacts from your Google account. You can also sync them later on from the **Settings**  menu or in the **Today Scope**.

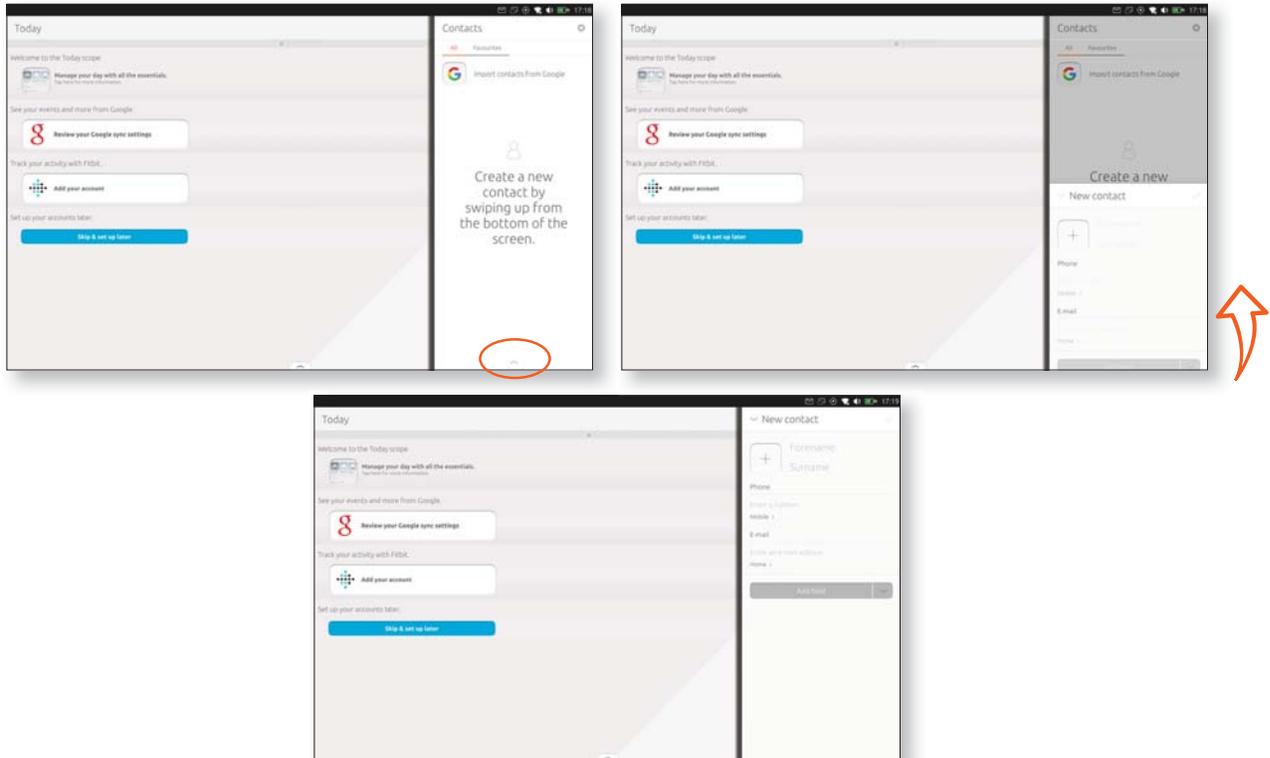
### Create a Contact

To create a new contact:

1. Short swipe from the left edge of the screen to show the **Launcher** and access your list of contacts by touching the **Contacts** app icon or selecting it from the **Apps Scope**.
2. Press  to access the form to enter information on the new contact.
3. When you're done, press the  icon at the top right of the screen to save the contact.



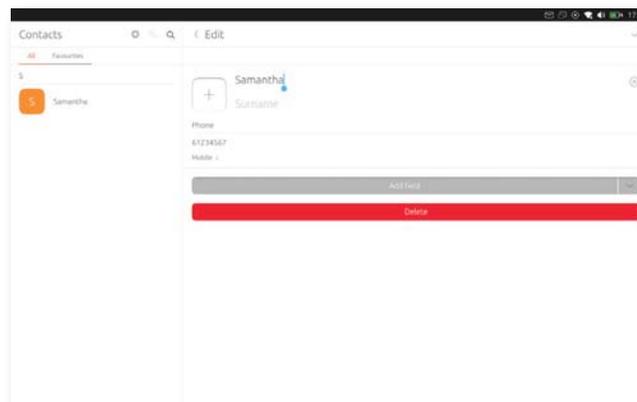
With the app in reduced view, slide the tab with the ^ icon at the bottom of the screen upwards to open the form. Then follow the process described above.



### *Editing or Delete an Existing Contact*

To edit or delete a contact from the list:

1. Select the contact from the list and press **Edit** .
2. Edit the saved information. To add more information select **Add field**, or press **Delete** to delete the contact.
3. If you select **Add field**, select the type of information you want to add from the list.
4. When you're done, press  to save the changes.



## Browser

The browser is an application which lets you surf the internet quickly and easily. To access it, short swipe from the left to show the **Launcher** and touch the **Browser** icon or select it from the **Applications** Scope.

The Browser application supports tabbed browsing. To open a new tab, touch the icon **+** next to the list of tabs. Next, enter the website address manually in the white text field at the top of the screen (the address bar) or use one of the suggestions in Top sites, based on the most-visited websites, which appear in the middle of the screen.

To close a tab, use the cross **X** in the top-right corner, next to the name of the tab. To add a bookmark, use the **☆** icon which will appear at the right of the address bar, next to the URL, once the page has loaded.

View the app options from the **Menu** **≡** icon, located next to the address bar. The menu contains the following options:

- **Share:** Access messaging apps and social networks in order to share the page you are on with other users.
- **Bookmarks:** Administer the list of saved bookmarks.
- **History:** Provides a chronological list of the websites you have recently visited.
- **Find in page:** Search the page you are currently on.
- **Downloads:** Shows your recent downloads.
- **Private Mode:** Browse the internet in a private tab that is not stored in the browser history.
- **Settings:** Gives you access to the basic and advanced browser settings.

## Maps and GPS Navigation

Ubuntu includes the app HERE Maps by Nokia to help you on your travels and when on the move. Access it by clicking the icon in the Applications Scope.

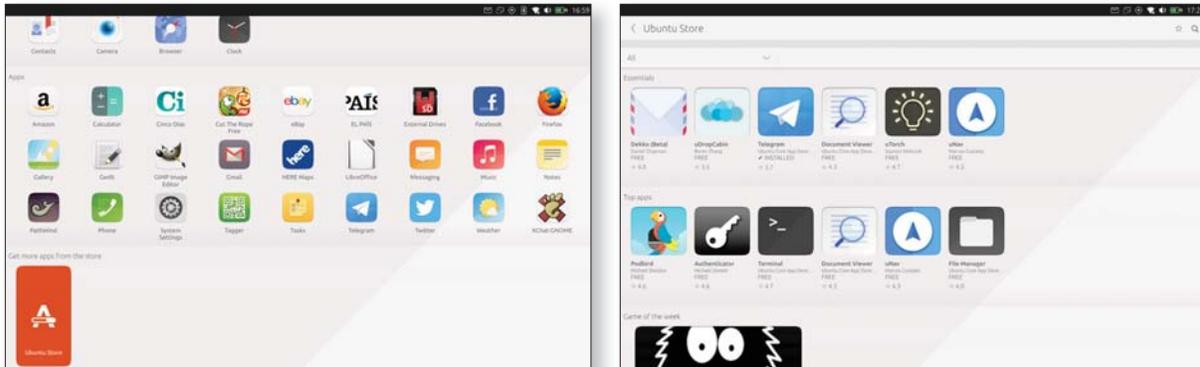
Remember that all of this information (including maps) is not pre-loaded onto your device, so you must be connected to the internet in order to use it.

You can also access web-based map services, such as Google Maps, using the browser.

## Ubuntu Store

### Find new Scopes and applications in the Ubuntu Store

Find new applications and Scopes in the Ubuntu Store, which comes pre-installed on your tablet. Access it by clicking the icon in the **Applications** Scope. If you are using other applications, return Home by opening the Launcher and pressing the  icon.

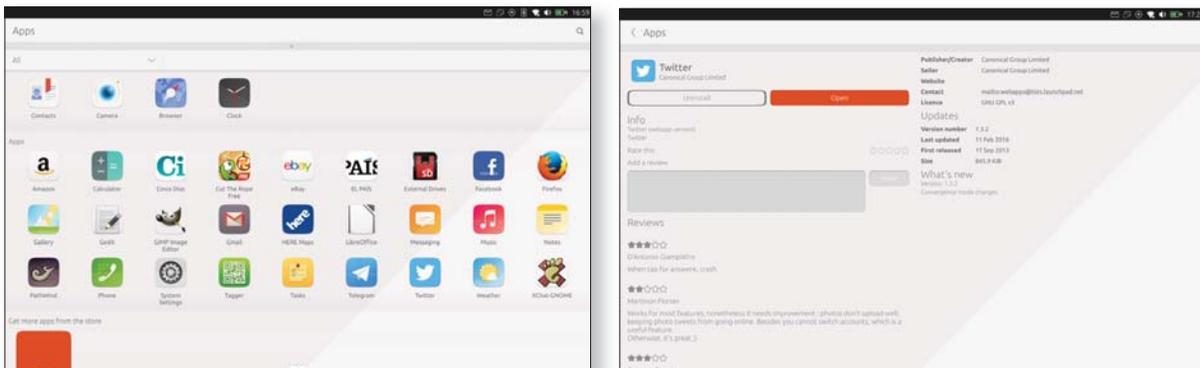


Remember that to download and install new Scopes, you need to set up an Ubuntu One account with your email address and a password, and accept the terms and conditions.

### Uninstalling Scopes and Apps

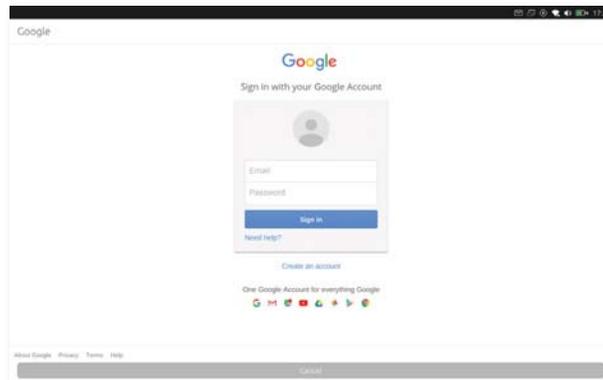
You can't delete the main Scopes and apps which were on the tablet when you took it out of the box. You can uninstall those you downloaded and installed yourself from the **Ubuntu Store** or from the **Apps** Scope.

To uninstall an app or Scope, you need to go its page in the Ubuntu Store. To get there, either search for it, or touch and hold its icon in the **Apps** Scope. Finally, select **Uninstall** to delete it, or **Open** to access it.



## Email

### Setting up a Gmail Account



Access your inbox and configure services from the app itself, available in the Apps Scope. You can define the way emails are displayed, how to read and reply to them, and how you receive notifications.

If you didn't set up an account the first time you switched your Aquaris M10 Ubuntu Edition on, you'll have to do it when you access the app. You can create a new account or log in to an existing account.

You can also add multiple accounts to receive emails from your different email accounts in one place. Any account is compatible with the Gmail app. To do so, touch your user icon at the top right of the screen. Next, select **Add account** and follow the steps required.

### Sending an Email

1. Open the **Gmail** app and press **Compose**.
2. Enter the recipient's email address, add a subject heading and then write your message.
3. When you've finished writing your message, press **Send**.

To add attachments, press the  icon.

### Replying to an Email

You can reply to an email using one of the following three options accessible from the ▼ icon:

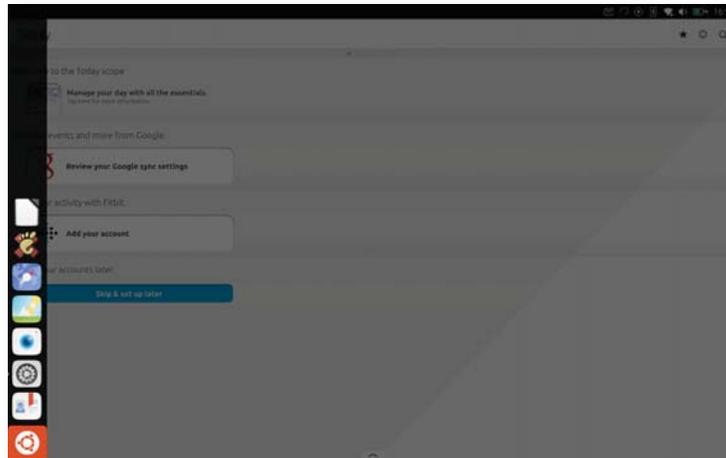
- **Reply**  : Only the person that sent the last message will receive your reply.
- **Reply all**  : All the users listed as recipients of the last email will receive a copy of the answer.
- **Forward**  : Forward a copy of an email to a different user.

With some email accounts, attachments from the previous email only remain active with the forward option.

## Multimedia

Your Aquaris M10 Ubuntu Edition has a front and a rear camera. To access them, go to the **Apps Scope** or short swipe from the left edge of the screen to show the **Launcher** and press the **Camera** icon.

Use the  icon to switch between the two cameras. Both cameras can be used to take pictures and record videos. The rear camera also has autofocus.

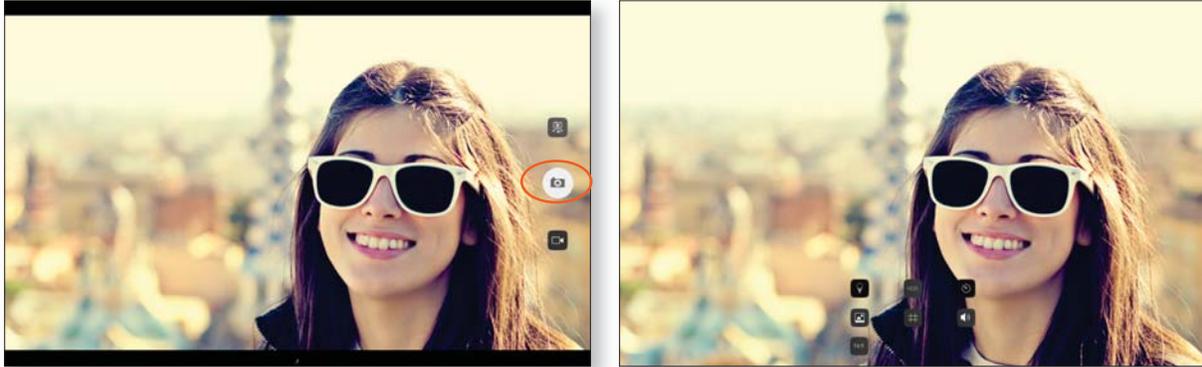


To use the **zoom** function while taking photos or recording video, use the “pinch” gesture on the screen before pressing the shutter release or commencing recording. When zooming, a bar will appear. You can also move the slider left or right to zoom in or out.

## Camera Mode

Use the Camera icon to take a photo.

To access the settings, slide the tab at the bottom of the screen upwards to display the menu.



The menu contains the following icons:

 Switch location on or off. Enable this option to add information on where your photo was created, using GPS.

**HDR** HDR, or *High Dynamic Range*. This system adjusts the brightness of images, balancing light areas and dark areas without losing any detail. When enabled, the camera takes three shots at different exposures and then combines them into one image. The HDR option is not compatible with the continuous shooting option or the flash.

 Enable/disable the timer. Allows you to select a delay of 5 or 15 seconds.

 Choose High, Medium or Low image quality.

 Creates a grid to make it easier to frame photos.

 Enable/disable the shooting sound on taking a photo.

**16:9** Configure the aspect ratio of your photos. Choose between 4:3 (8 MP) and 16:9 (6.2 MP).

## Video Mode

Press the video camera icon to access this mode. Press the record button  to begin recording. Touch it again to stop recording.

To access the settings, slide the tab at the bottom of the screen upwards to display the menu.



The menu contains the following icons:

 Switch location on or off. Enable this option to add information on where your video was created, using GPS.

 Enable/disable the timer. Allows you to select a delay of 5 or 15 seconds.

 Creates a grid to make it easier to frame videos.

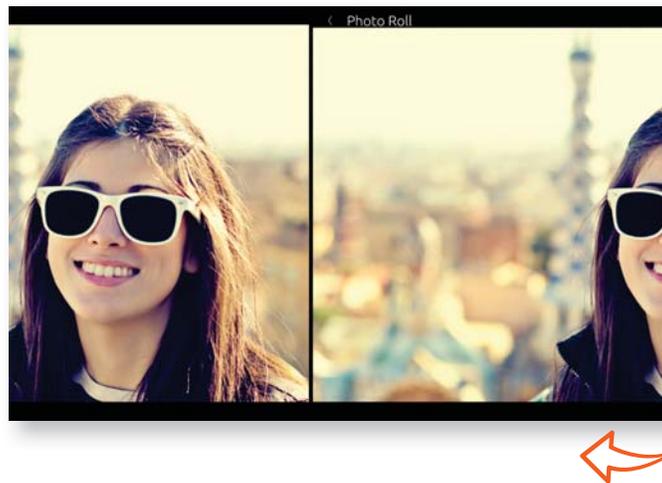
**HD** Set the quality of the recording. Choose between 1080p (high), 720p (medium) and 480p (low).

## Image Gallery

To view the images and videos stored on your device, press the Gallery icon in the **Applications Scope**.

The main screen of the Gallery allows you to browse the images and videos stored on your device. Press on an image to see it in full screen. Pressing on a video will cause it to launch automatically in the multimedia player. You can also access your videos from the Videos Scope.

You can also access the Gallery from the Camera after you take a photo or record a video. To do so, swipe the preview image left.



While you are viewing an image you can also access the following options:

- Change the way you see stored images and videos:
  -  View in reduced format.
  -  View in full size.
-  Options:
  - Share  : display a list of various compatible apps and social networks for sharing the photo or video.
  - Delete  : delete the selected photo or video.
  - Edit  : open the image editing program.

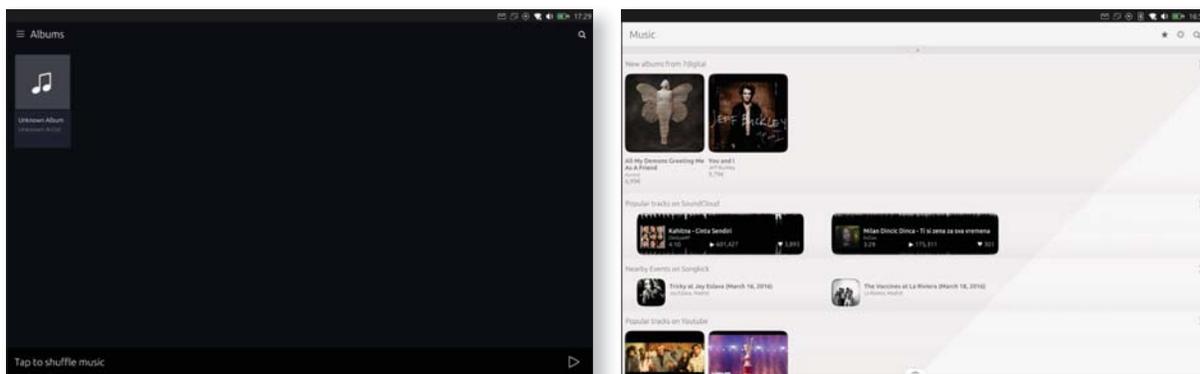
To zoom in on an image, simply double-tap the screen to magnify it and double-tap again to return to its original size. You can also pinch to zoom by spreading your fingers apart to zoom in, and moving them together to zoom out.

## Playing and Managing your Music

One way of playing music is via the **Music** app which your tablet includes by default in the **Apps** Scope. However, the Music app only lets you manage content you have already added.

Another way of exploring and playing music is by using the **Music** Scope, which as well as letting you play audio files gives you the possibility to buy and download tracks and albums, as it is integrated with the app store.

Search for what you want to listen to. To search, follow the steps contained in the [Searching your Tablet](#) section of this manual. The results are shown below, and include results saved on your tablet as well as those available online. Touch any of the songs you see in the Scope in order to play them.



There are two ways of adding music to your device:

- Import music: connect the tablet to the computer with the cable supplied and transfer all of the music to the internal memory of the device. Copy the files or folders from your computer and paste them into the Music folder in your device's internal memory or onto the microSD card, if one is in use.
- Download new music: add music to your device from the Music Scope. Explore a huge range of albums and tracks with the option to purchase them.

After adding music you can organise it by genre, artist, album, among other options.

You can also conduct a keyword search within your music library in order to locate all the albums, songs, etc. that match the description you have entered.

The main menu of the app contains the option **Playlists**. Use it to create, access and manage your playlists.

## Utilities

### Calculator

You will find various utilities on your tablet, such as a practical calculator, which allows you to make basic as well as scientific or advanced calculations.



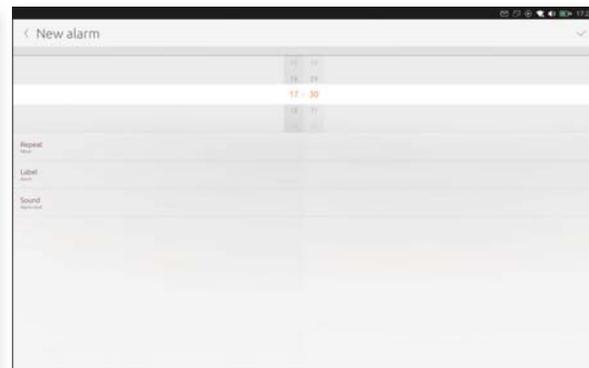
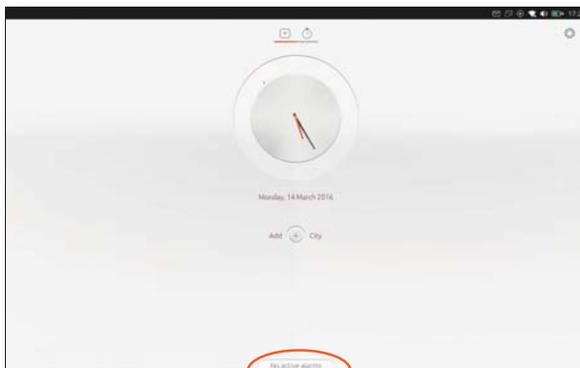
Swipe calculations to the left to copy, edit or favourite them. You can then access them from the Favourites tab at the bottom of the screen. Swipe them to the right to delete them.

### Clock

Your tablet also has a clock with various features. You can access it by going to **Apps > Clock** or the **Clock** option in the Time & Date indicator. Here you can set the time, date and time zone.

Swipe up from the bottom of the screen to access your saved alarms. Add a new alarm by pressing the **+** icon at the top-right corner of the screen. Enter the alarm time, add a label, define the sound and set the repeat options. Press the **✓** icon at the top-right corner to save it.

Create new alarms and delete them as often as you want. To temporarily enable or disable an alarm (without deleting it), simply press the button located to the right of the alarm time.



## Copy and Paste

To copy a word or section of text:

1. Touch and hold a word or piece of text for one second.
2. A menu will then appear, including the option to **Copy**.
3. To paste the copied text, touch and hold the location you want to paste to and choose **Paste** from the menu.

## Taking Screenshots

To take a screenshot, press both ends of the volume rocker at the same time. The screenshot will automatically be saved in the Gallery. If accessing the tablet through a computer, go to *Images > Screenshots*.

## Optimising Battery Life

You can prolong the life of your battery by disabling features you don't need. To optimise battery settings, short swipe from the left edge of the screen to show the **Launcher** and then go to *System Settings > Battery*.

- Switch off Wi-Fi, Bluetooth or GPS when you are not using them. Access options for these features by going to *System Settings*, as explained above.
- It's a good idea to close apps like **HERE Maps** when you're not using them. Apps like these use GPS, which requires more energy.
- Optimise the brightness level to the light available. To do so, enable the option Adjust automatically in *Brightness* settings.
- Select a screen timeout interval. Set this interval by going to *System Settings > Battery > Lock when idle*.
- Activate **Flight mode** from *System Settings* or in the *Network indicator*.



Remember, you can also access battery settings from the *Battery indicator*.

## Convergence

Your Aquaris M10 Ubuntu Edition is the world's first tablet with Ubuntu OS, which allows the device to be used in a convergent way, among many other options. Convergence allows the user to use two different interfaces, the tablet interface and the PC interface, in a single device.

You can use your tablet with a PC interface by connecting a mouse and a keyboard. To achieve convergence, follow these simple steps:

- A) Via Bluetooth:
1. Enable your tablet's Bluetooth connection, and the Bluetooth connection of the device you want to connect to.
  2. Select the name of the device you want to connect to.
  3. Press Connect.

- B) Via USB cable:

You will need a USB cable and a USB hub.

1. Connect the mouse and keyboard to the hub.
2. Plug the USB cable into the USB port on the hub.
3. Plug the other end of the cable into the micro-USB port on your tablet.



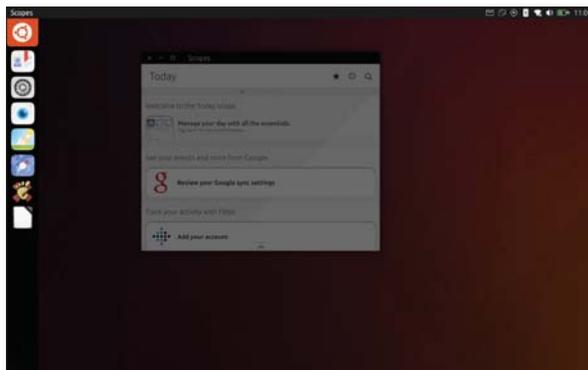
Remember you can only link to one device at a time via Bluetooth, whether a keyboard or mouse. The other device must be connected via USB. You can also connect to a single Bluetooth device which contains both a mouse and keyboard.



Improve your experience by connecting the tablet to a monitor or TV via the HDMI Micro port.

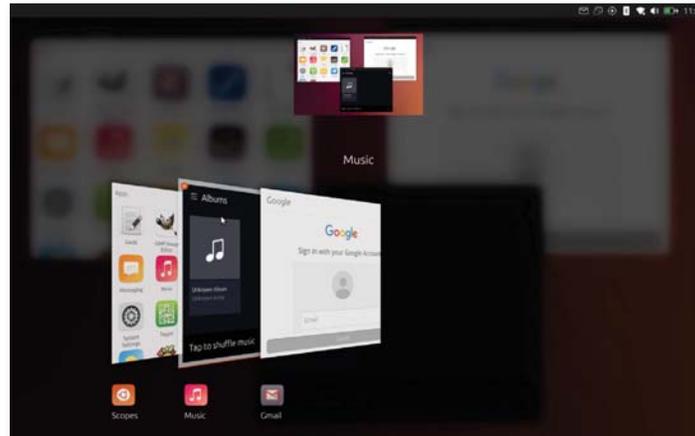
Once the connection has been established by any of the methods mentioned above, the interface will change straight to convergent (PC interface).

In this interface, apps and Scopes change to window mode. The Launcher, which opens when you bring the cursors to the left edge of the screen, also looks different in convergence mode. The **Home**  icon moves to the top. Its function is to open the Scopes window. What's more, all of the app shortcuts move to the top of the Launcher.



Another way in which the convergent interface differs is the **multi-task mode**.

Move the cursor to the right edge of the screen to view open apps and Scopes. To close them, place the cursor at the top of the window you want to close. Next, click on the  icon which appears at the top-left corner of the window.

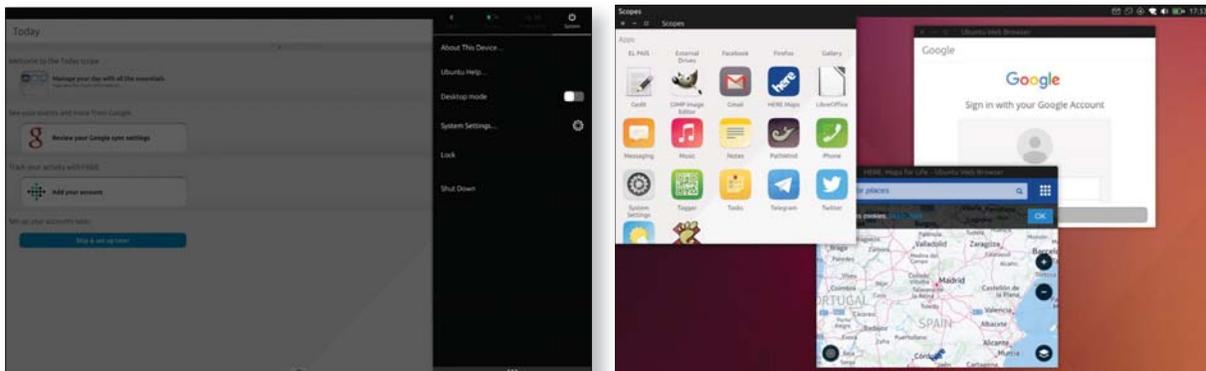


You can also use the touch gestures to navigate.

## Desktop Mode (Convergent interface without a mouse)

You can also use the PC interface without a mouse and keyboard. To do so, select **Desktop Mode** in the **System indicator**. You can then use your finger like a cursor in order to interact with the system. A virtual keyboard will let you write when necessary.

Long swipe left from the right edge of the screen to access multi-task mode.



Some apps like GIMP, LibreOffice and Xchat-Gnome are designed to be used in convergent mode only—the keyboard will not open in tablet mode.

## Appendices

### Appendix A. OTA Updates

OTA stands for Over the air, which refers to the way firmware updates are delivered to your device. This system does away with complex update procedures and means that updates are delivered to the device with almost no intervention by the user.

Your device will periodically check for new updates to the operating system, which generally include performance improvements or additional features for your tablet. When the system finds an available update, a number will appear on the **System Settings** icon in the **Launcher**, representing the number of updates available. What's more, the Notifications icon in the indicator area at the top of the screen will turn green. The system will guide you through the installation process, to ensure that it is completed

as quickly and conveniently as possible.

You can also check for updates manually. To do so, go to System **Settings > Updates or System Settings > About > Check for updates**. Next, the message: "Checking for updates" will appear. If there are any, the installation process will be the same as the process described previously.

### Appendix B. Technical Specifications

You can find all the technical information for your device by visiting [bq.com/uk/tablets](http://bq.com/uk/tablets) and selecting the corresponding model.

In **Specifications** you will find information on the following:

- Dimensions and weight
- Screen
- Internal memory
- Processor
- Battery
- Operating system
- Connectivity
- System functions

## Appendix C. Cleaning and Safety

### CLEANING

Before cleaning your device, make sure you have switched it off and disconnected all cables. Do not pour or spray any liquids directly onto the device. After cleaning, make sure the screen is completely dry before reconnecting any cables and switching the device back on.

**Screen:** Use a clean, soft, lint-free cloth to remove dust and dirt from the screen. To remove fingerprints and marks, you may apply a small amount of mild cleaning product to the cloth. Remove any residual product with another dry cloth before you use the device.

**Casing:** Use a soft cloth with a small amount of mild cleaning product. After cleaning, rinse the cloth in clean water, wring it out thoroughly and wipe the casing to remove any leftover cleaning product. Finally, dry it with a soft cloth. Ensure the device is completely dry before using it.

### SECURITY

To reduce the risk of an accident, follow these safety instructions:

- Do not use power cables, connectors or plugs that are damaged or contain loose wiring. Do not bend or damage the power cable. Do not touch the power cable with wet hands. Do not pull on the cable to unplug the charger.
- Do not use the device while it is charging. Do not touch it with wet hands.
- Do not hit the charger or cause it to fall. Do not charge the battery using chargers that have not been approved by the manufacturer.
- Do not use the device during electrical storms. Handle and dispose of the battery and charger with caution.
- Do not handle Li-ion batteries that are damaged or leaking.
- Do not use the device in the vicinity of a pacemaker. If possible, try to use it at a distance of at least 15 cm from the pacemaker, as it could interfere with the pacemaker's operation.
- Do not use the device in a hospital or in the vicinity of any medical equipment that may be susceptible to radio frequency interference.
- If you regularly use medical equipment, make sure it is protected against radio frequency interference. If you wear a hearing aid, consult the manufacturer with regard to potential interference.
- In potentially explosive environments, switch the device off. Always observe regulations, instructions and warning signs .
- Do not use the device in refuelling areas (e.g. petrol stations), underground parking zones or in the vicinity of flammable and/or explosive chemical products .
- Do not store or transport flammable liquids, gases or explosive materials in the same compartment as the device or any of its parts or accessories .

- Switch off the tablet upon boarding an aeroplane. The electronic components of a motor vehicle may malfunction as a result of radio frequency interference from the device.
- Prolonged exposure to high levels of sound pressure may cause permanent damage to hearing. It is recommended that you do not wear headphones while cycling, running or walking through areas with heavy traffic or excessive noise.
- Use of the device while driving: Some car manufacturers prohibit the use of mobile devices in their vehicles unless they are equipped with a hands-free kit and external antenna. Ask the vendor of your vehicle whether your mobile device or hands-free Bluetooth kit will interfere with your car's electrical systems. Always devote your full attention to the road while driving and respect the local regulations and laws on the use of wireless devices while at the wheel.
- Location/GPS. The location information offered by the device's location/GPS-based features is provided "as is" and "for all corresponding effects". Mundo Reader, S.L. does not claim or in any way guarantee the accuracy of any location-based information.
- When the device is using location-based information, it may suffer from interruptions or failures and its dependence on network availability will increase. Note that functionality may be reduced or obstructed in certain areas, such as inside buildings or in areas close to buildings.
- Use the GPS function with caution, to make sure you are not distracted while driving.
- Antenna. Use of the device with an antenna other than that supplied by Mundo Reader, S.L. may damage it, impair its performance and generate SAR levels that exceed the limits established by law. (see [Appendix D](#) on the next page).
- Flight mode. Use of Bluetooth and WLAN functions may be prohibited on aeroplanes and in other places where radio transmissions are not permitted. Ask for permission before enabling the Bluetooth or WLAN functions, including in Flight mode.

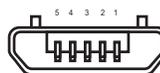
**Warning!**

This product must be used with a power supply with the following specifications:

INPUT: 100-240 V ~ 50/60 Hz 0.3 A máx.

OUTPUT: 5.0 V  2.0 A

La polaridad debe ser la indicada en el dibujo:



Micro-USB

Pin 1 "+"

Pin 5 "-"

The use of power sources other than the ones indicated may damage your device and pose a risk to the safety of people and property.

## Appendix D. Information on Exposure to Radio Waves and SAR (Specific Absorption Rate)

The design of this tablet complies with the current regulations governing exposure to radio waves. These regulations, which include safety margins, are based on scientific guidelines that include safety margins designed to ensure the safety of everyone, regardless of age or state of health.

The guidelines on exposure to radio waves use a unit of measurement known as the SAR (Specific Absorption Rate). SAR tests are carried out using standardised methods, with the tablet transmitting at the highest certified level of power on all the frequency bands it uses.

The maximum SAR levels recommended by the ICNIRP (International Commission on Non Ionizing Radiation Protection) is 2 W/kg, measured on 10 g of tissue.

The highest SAR levels recorded for this tablet are as follows:

Aquaris M10 Ubuntu Edition	When used in direct contact
2.4 GHz Wi-Fi	1.030 W/Kg (10 g)
5 GHz Wi-Fi	0.564 W/Kg (10 g)

This device complies with the guidelines on exposure to radio frequency when it is positioned at least 1.5 cm from the body. In order to send data files or messages, this device requires an adequate network connection. On certain occasions, the transmission of data files or messages may be delayed until an adequate connection becomes available. Until the transmission has been completed, make sure you follow the instructions on the separation distance mentioned above.

## Appendix E. Disposing of this Product Correctly



(Electrical and electronic waste).  
(Applies within the European Union and in European countries with selective waste collection systems).

To prevent any damage to the environment or human health, separate these products from other types of waste and recycle them correctly. This will help promote the sustainable use of material resources.

Household users should contact the vendor that they purchased the product from or the relevant local authorities to find out how and where they can recycle this product safely, without harming the environment.

Business users should contact their supplier and consult the terms and conditions of the purchase agreement. This product and its electronic accessories should not be disposed of with other waste materials such as the box and non-electronic materials.

## Anexo F. Declaración de conformidad

Mundo Reader, S.L.  
Calle Sofía, 10  
Pol. Ind. Európolis  
28232 - Las Rozas de Madrid  
(Madrid) Spain  
Tel. +34 91 787 58 59  
CIF: B85991941  
Made in China

Declares that this device:

### Aquaris M10 Ubuntu Edition

complies with the provisions of Directive 1999/5/EC on Radio and Telecommunications Terminal Equipment (R&TTE), Directive 2006/95/EC on Electrical Safety for Low Voltage Equipment, and Directive 2004/108/EC on Electromagnetic Compatibility, in addition to the following harmonised standards:

EN 60950-1:2006 +A11:2009+A1:2010+A12:2011+A2:2013, EN 50566:2013, EN 62479:2010, EN 62209-2:2010, EN 301 489-1 V 1.9.2, EN 301 489-3 V1.6.1, EN 301 489-17 V2.2.1, EN 55022:2010, EN 55024:2010, EN 55013:2013, EN 55020:2007/A11:2011, EN 61000-3-2:2014, EN 61000-3-3:2013, EN 300 440-2 V1.4.1, EN 300 328 V1.9.1, EN 301 893 V1.7.1.

You can request a copy of the Declaration of Conformity by writing to the above address.

Madrid, March 2016.



Alberto Méndez Peydró  
CEO

CE 0168

**Firmware version**

BQ Aquaris M10 Ubuntu Edition: Ubuntu 15.04 (r1)

