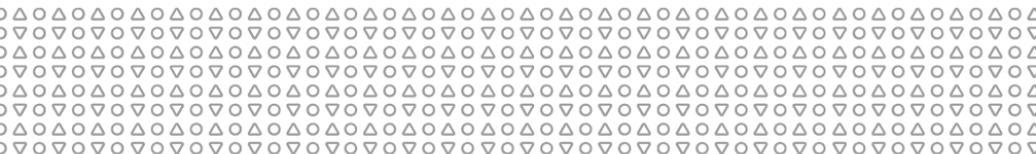


ZTE

AXON

User Manual



About This Manual

Thank you for choosing this ZTE mobile device. In order to keep your device in its best condition, please read this manual and keep it for future reference.

Copyright

Copyright © 2015 ZTE CORPORATION

All rights reserved.

No part of this publication may be quoted, reproduced, translated or used in any form or by any means, electronic or mechanical, including photocopying and microfilm, without the prior written permission of ZTE Corporation.

Notice

ZTE Corporation reserves the right to make modifications on print errors or update specifications in this guide without prior notice. This manual has been designed with the utmost care to ensure the accuracy of its content. However, all statements, information and recommendations contained therein do not constitute a warranty of any kind, either expressed or implied. Please refer to [For Your Safety](#) to be sure to use your phone properly and safely.

We offer self-service for our smart terminal device users. Please visit the ZTE official website (at www.zteusa.com) for more information on self-service and supported product models. Information on the website takes precedence.

Disclaimer

ZTE Corporation expressly disclaims any liability for faults and damages caused by unauthorized modifications of the software. Images and screenshots used in this manual may differ from the actual product. Content in this manual may differ from the actual product or software.

Trademarks

ZTE and the ZTE logos are trademarks of ZTE Corporation.

Google and Android are trademarks of Google, Inc.

The *Bluetooth*[®] trademark and logos are owned by the Bluetooth SIG, Inc. and any use of such trademarks by ZTE Corporation is under license.

Manufactured under license from Dolby Laboratories. Dolby, Dolby Audio, and the double-D symbol are trademarks of Dolby Laboratories.

Qualcomm[®] Snapdragon[™] processors are products of Qualcomm Technologies, Inc.

Qualcomm and Snapdragon are trademarks of Qualcomm Incorporated, registered in the United States and other countries. Used with permission.

Other trademarks and trade names are the property of their respective owners.

Version No.: R1.0

Edition Time: July 28, 2015



Contents

Getting Started	11
Getting to Know Your Phone	11
Knowing the Keys.....	12
Installing the nano-SIM Card	13
Charging the Battery.....	14
Extending the Battery Life	16
Powering On/Off.....	16
Setting Up for the First Time.....	16
Locking/Unlocking the Screen and Keys.....	17
Using the Touch Screen	18
Getting to Know the Home Screen	19
Personalizing.....	22
Changing the System Language	22
Setting the Date and Time	22
Changing Ringtone and Notification Sound.....	23
Turning On/Off System Sound.....	23
Adjusting Volume.....	23
Switching to Silent or Vibration Mode	24
Selecting Headset HiFi Mode	25
Applying New Wallpapers.....	25
Changing Screen Brightness.....	26
Setting the Theme	26
Setting the Home Screen Transition Effect.....	27

Protecting Your Phone With Screen Locks	27
Protecting Your Phone With Encryption	28
Protecting Your Phone With Screen Pinning.....	30
Knowing the Basics.....	32
Monitoring the Phone Status.....	32
Managing Notifications	33
Managing Shortcuts and Widgets	36
Organizing With Folders	37
Rearranging the Primary Shortcuts.....	38
Entering Text.....	38
Editing Text	46
Opening and Switching Apps	47
Uninstalling or Disabling an App	47
Connecting to Networks and Devices.....	49
Connecting to Mobile Networks	49
Connecting to Wi-Fi®	50
Using Wi-Fi Direct®	54
Connecting to Bluetooth® Devices	55
Exchanging Data via NFC.....	57
Connecting to Your Computer via USB	58
Using USB On-The-Go (OTG)	60
Sharing Your Mobile Data Connection	60
Connecting to Virtual Private Networks.....	63
Phone Calls	65
Placing and Ending Calls.....	65

Answering or Rejecting Calls.....	66
Working With the Call Log	67
Calling Your Contacts	68
Checking Voicemail	69
Using Options During a Call	69
Managing Multi-party Calls	70
Adjusting Your Call Settings	72
Contacts.....	80
Checking Contact Details	80
Adding a New Contact.....	80
Setting Up Your Own Profile	81
Importing, Exporting, and Sharing Contacts	81
Working With Favorite Contacts	83
Working With Groups	84
Searching for a Contact.....	86
Editing Contacts	86
Web Accounts	89
Adding or Removing Accounts.....	89
Configuring Account Sync	90
Email	92
Setting Up the First Email Account	92
Checking Your Emails.....	92
Responding to an Email	93
Writing and Sending an Email	94
Adding and Editing Email Accounts	95

Changing General Email Settings.....	96
Messaging	97
Opening the Messaging Screen.....	97
Sending a Message	97
Replying to a Message	98
Forwarding a Message	99
Copying a Message	99
Changing Messaging Settings	99
Calendar	100
Viewing Your Calendars and Events	100
Creating an Event	101
Editing, Deleting or Sharing an Event	102
Changing Calendar Settings.....	102
Web Browser.....	103
Opening the Browser	103
Downloading Files	104
Changing Chrome Settings.....	104
Camera	105
Capturing a Photo.....	105
Recording a Video	107
Using Other Camera Modes	108
Using the Manual Camera	108
Customizing Camera/Camcorder Settings.....	110
Gallery	112

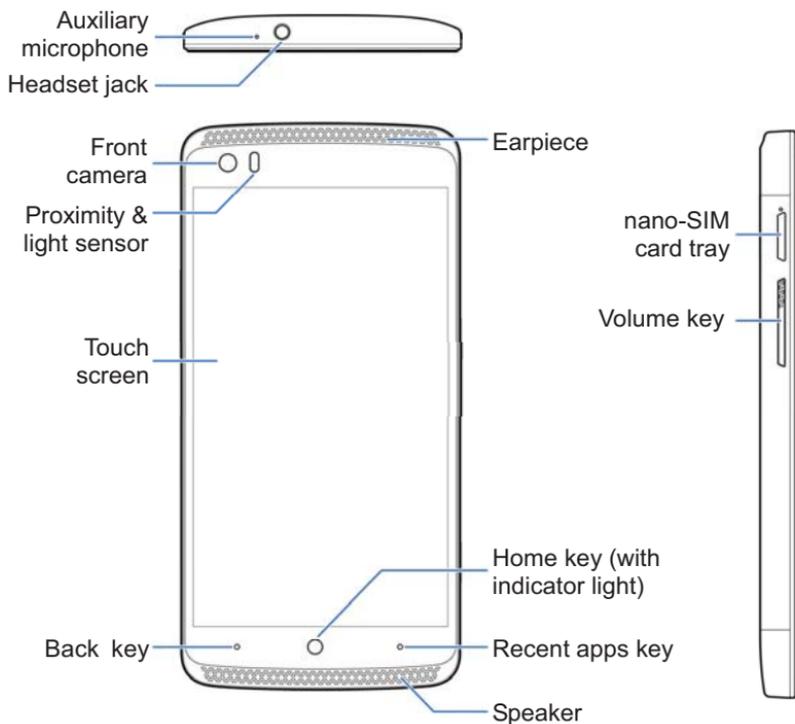
Opening Gallery	112
Working With Albums	112
Working With Pictures	113
Retouching Your Pictures	115
Making a GIF Picture or a Collage.....	116
Playing Videos.....	117
Music.....	118
Copying Music Files to Your Phone	118
Viewing Your Music Library	119
Setting a Song as the Default Ringtone	120
Playing Music	120
Managing Playlists.....	122
Video Player	123
Opening the Video Library.....	123
Playing and Controlling Videos.....	123
Managing Video Files	124
FM Radio.....	126
Scanning and Saving Channels	126
Listening to FM Radio.....	126
Editing a Saved Channel.....	127
Other Options and Settings	127
More Apps and Features	129
Calculator	129
Clock	129
Dolby Audio	130

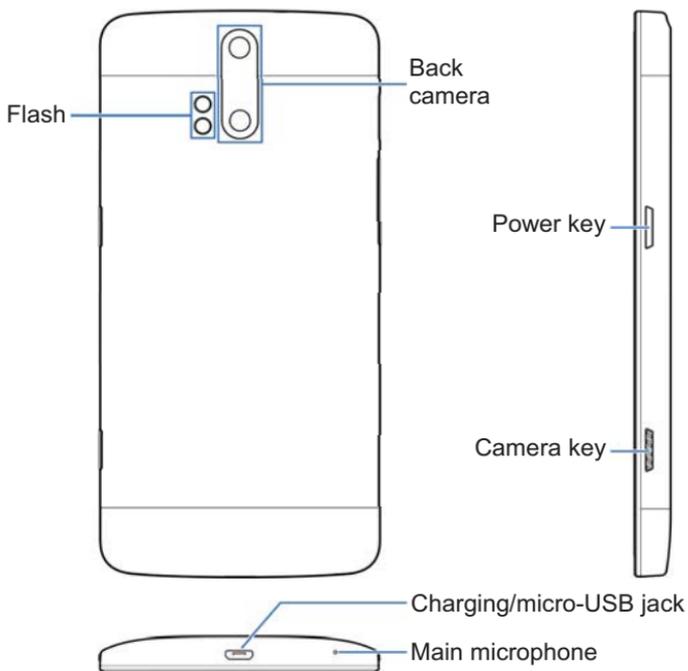
Downloads	131
File Manager	131
Mi-Moment	132
Sound Recorder	132
RockMyRun	133
Task Manager	134
ZTray and ZSpace	134
Google Apps	135
Google Play™ Store	137
Browsing and Searching for Apps	137
Downloading and Installing Apps	137
Creating a Google Wallet™ Account.....	138
Managing Your Downloads	139
Settings	140
General Settings	140
Wireless and Networks	144
Device.....	146
Personal	148
System.....	152
Upgrading the Phone Software	154
Troubleshooting.....	155
For Your Safety	159
General Safety	159
FCC RF Exposure Information (SAR).....	160

IC Notice.....	162
FCC Regulations	163
Hearing Aid Compatibility (HAC) regulations for Mobile Phones	164
Distraction	166
Product Handling.....	166
Electrical Safety.....	170
Radio Frequency Interference	171
Explosive Environments	173

Getting Started

Getting to Know Your Phone





Knowing the Keys

Key	Function
Power key	<ul style="list-style-type: none"> • Press and hold to turn on or off airplane mode, restart, or power off. • Press to turn off or on the screen display.
Home key	<ul style="list-style-type: none"> • Touch to return to the home screen from any application or screen. • Touch and hold to use Google search.

Key	Function
Recent apps key	Touch to see recently used apps.
Back key	Touch to go to the previous screen.
Volume key	Press or hold either end to turn the volume up or down.
Camera key	When the camera app is launched, press or hold to take one or multiple pictures.

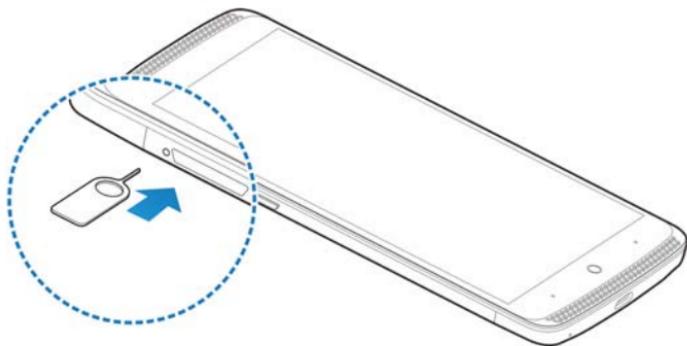


NOTE:

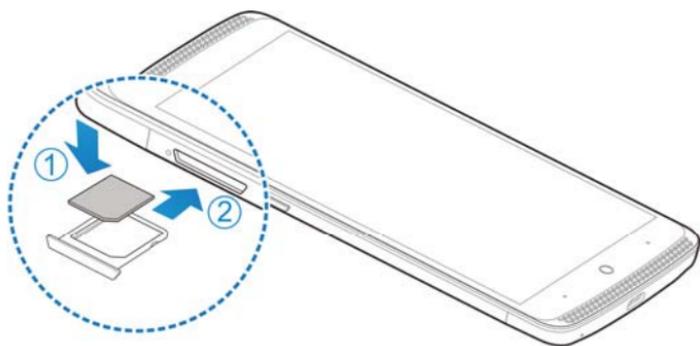
The positions of the **Recent apps** key and the **Back** key are interchangeable through **Settings > Navigation key**.

Installing the nano-SIM Card

1. Insert the tip of the tray eject tool into the hole next to the nano-SIM card tray on the left side of the phone.



2. Pull out the nano-SIM card tray and place the nano-SIM card on the tray, as shown. Then carefully install the tray back.



WARNING!

To avoid damage to the phone, do not use any other kind of SIM card, or any non-standard nano-SIM card cut from a SIM card. You can get a standard nano-SIM card from your service provider.

Charging the Battery

Your phone's battery should have enough power for the phone to turn on, find a signal, and make a few calls. You should fully charge the battery as soon as possible.

If the battery is low, there will be a pop-up message on the screen. As you charge your phone, the lock screen will show you the exact battery level on the status bar. See [Locking/Unlocking the Screen and Keys](#).

WARNING!

Use only ZTE-approved chargers and cables. The use of unapproved accessories could damage your phone or cause the battery to explode.

! **CAUTION:**

Do not change the built-in rechargeable battery in your phone by yourself. The battery can only be changed by ZTE or ZTE authorized service provider.

1. Connect the adapter to the charging jack. Ensure that the adapter is inserted with the correct orientation. Do not force the connector into the charging jack.



2. Connect the charger to a standard AC power outlet. If the phone is on, you'll see a charging icon, such as  or  , appear on the status bar.
3. Disconnect the charger when the battery is fully charged.

✎ **NOTE:**

If the battery is extremely low, you may be unable to power on the phone even when it is being charged. In this case, try again after charging the phone for at least 20 minutes. Contact customer service if you still cannot power on the phone after prolonged charging.

Extending the Battery Life

Active applications, screen brightness levels, Bluetooth and Wi-Fi usage and GPS functionality can drain your battery. You can follow the helpful tips below to conserve your battery power:

- Reduce the screen backlight time.
- Lower the screen brightness.
- Turn auto-sync, Wi-Fi, and Bluetooth off when not in use.
- Disable the GPS function when not in use. Most applications using this function will periodically query the GPS satellites for your current location; each query drains your battery.

Powering On/Off

- Press and hold the **Power** key to turn on your phone.
- To power off, press and hold the **Power** key to open the options menu. Touch **Power off**.



NOTE:

If the phone freezes or takes too long to respond, you can press and hold the **Power** key for about 10 seconds to power the phone off, and then turn it on again.

Setting Up for the First Time

When you first power on your phone after you purchase it or reset it to factory settings (see [Backup and Reset](#)), you need to do some settings before using it.

Flick the language field to select the language and touch . Then follow the prompts to set up Wi-Fi, owner name, Google services and other options.

Locking/Unlocking the Screen and Keys

Your phone allows you to quickly lock the screen and keys (put the phone into sleep mode) when not in use and to turn the screen back on and unlock it when you need it.

To lock the screen and keys:

To quickly turn the screen off and lock the keys, press the **Power** key.



NOTE:

To save battery power, the phone automatically turns off the screen after some time of inactivity. You will still be able to receive messages and calls while the phone screen is off.

To unlock the screen and keys:

1. Press the **Power** key to turn the screen on.
2. Touch the screen and swipe up.

- or -

Swipe  right or swipe  left to open the Phone app or the Camera app.

- or -

Touch  at the bottom of the screen to open ZTray and get music control and walking exercise data. See [ZTray and ZSpace](#).

 **NOTE:**

If you have set an unlock pattern, PIN or password for your phone (see [Protecting Your Phone With Screen Locks](#)), you'll need to draw the pattern or enter the PIN/password to unlock your screen.

Using the Touch Screen

Your phone's touch screen lets you control actions through a variety of touch gestures.

- Touch

When you want to type using the onscreen keyboard, select onscreen items such as application and settings icons, or press onscreen buttons, simply touch them with your finger.



- Touch and Hold

To open the available options for an item (for example, a message or link in a web page), touch and hold the item.



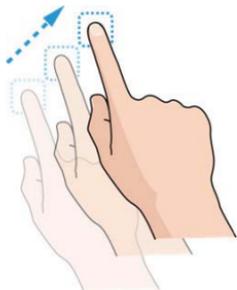
- Swipe or Slide

To swipe or slide means to quickly drag your finger vertically or horizontally across the screen.



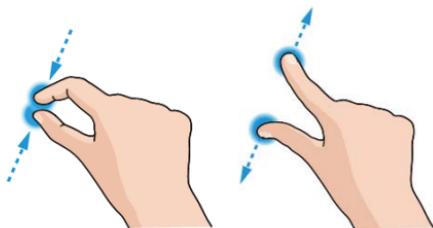
- Drag

To drag, press and hold your finger with some pressure before you start to move your finger. While dragging, do not release your finger until you have reached the target position.



- Pinch

In some apps (such as Maps, Chrome, and Gallery), you can zoom in and out by placing two fingers on the screen at once and pinching them together (to zoom out) or spreading them apart (to zoom in).

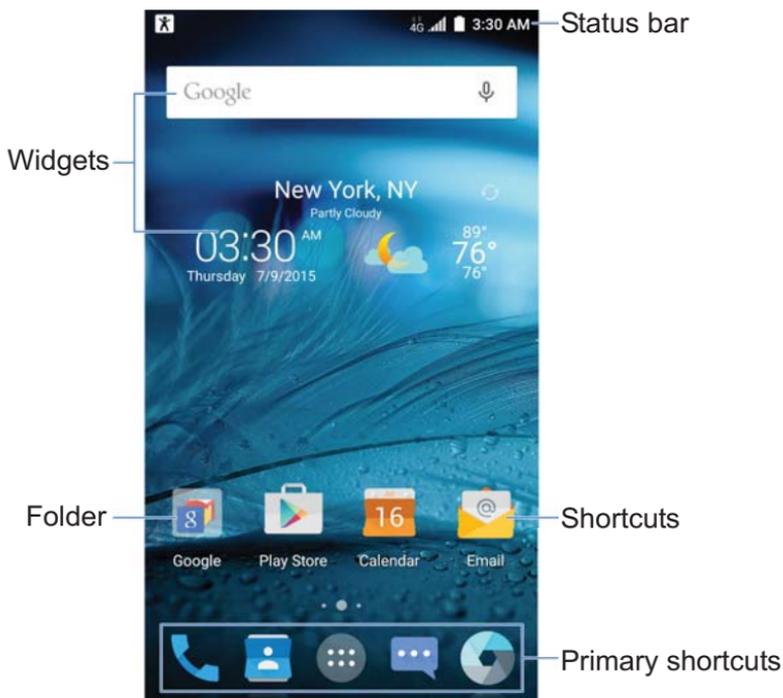


- Rotate the screen

For most screens, you can automatically change the screen orientation from portrait to landscape by turning the phone sideways.

Getting to Know the Home Screen

The home screen is the starting point for your phone's applications, functions, and menus. You can customize your home screen by adding shortcuts, folders, widgets, and more.



Extended Home Screen Panels

Your home screen is extendable, providing more space for shortcuts, widgets, and more. Simply swipe left or right on the home screen to see the extended panels. You can add or remove home screen panels, or adjust their order.

To add a new home screen panel:

1. Touch the **Home** key > , or touch and hold an empty area of the home screen and select **Widgets**.
2. Touch and hold an application icon or a widget and drag it to the right edge of the screen to create a new home screen panel and put the icon or widget on it.

To delete a home screen panel:

1. Touch and hold an empty area of the home screen and slide left or right to view the home screen thumbnails.
2. Touch  on the top right corner of a thumbnail.
3. Touch **OK**. The items on the panel will also be removed.



NOTE:

When there are only two home screen panels, you cannot delete any of them.

To adjust the order of a home screen panel:

1. Touch and hold an empty area of the home screen and slide left or right to view the home screen thumbnails.
2. Touch and hold a thumbnail and drag it left or right to the place you need.



NOTE:

Touch  at the bottom of a home screen thumbnail to set it as the main home screen.

Personalizing

Changing the System Language

1. Touch the **Home** key >  > **Settings** > **Language & input** > **Language**.
2. Select the language you need.

Setting the Date and Time

1. Touch the **Home** key >  > **Settings** > **Date & time**.
2. Set the date, time, time zone, and date/time format.
 - ▶ To adjust the date and time automatically, check **Automatic date & time**.
 - ▶ To adjust the date and time manually, uncheck **Automatic date & time** and touch **Set date / Set time** to change the date and time.
 - ▶ To adjust the time zone automatically, check **Automatic time zone**.
 - ▶ To adjust the time zone manually, uncheck **Automatic time zone** and touch **Select time zone** to set the correct time zone.
 - ▶ To adjust the format of time and date, touch **Use 24-hour format** or **Choose date format**.

Changing Ringtone and Notification Sound

You can customize the default incoming call ringtone and the default notification sound.

1. Touch the **Home** key >  > **Settings** > **Sound & notifications**.
2. Touch **Default notification ringtone** or **Phone ringtone**.
3. Scroll through the ringtone list and select the ringtone you want to use.
4. Touch **OK**.



NOTE:

See [Set a Ringtone for a Contact](#) for how to assign a special ringtone to an individual contact.

Turning On/Off System Sound

1. Touch the **Home** key >  > **Settings** > **Sound & notifications** > **Other sounds**.
2. Touch **Dial pad tones**, **Screen lock sounds**, **Touch sounds**, or **Vibrate on touch**.

Adjusting Volume

1. Touch the **Home** key >  > **Settings** > **Sound & notifications**.

2. Drag the sliders below **Media volume**, **Alarm volume**, **Ring volume**, and **Notification volume** to adjust the volume for each type of audio.



NOTE:

You can adjust the media volume when a media application is in use by pressing the **Volume** key. If no media application is active, press the **Volume** key to adjust ringtone volume (or the earpiece volume during a call).

Switching to Silent or Vibration Mode

You can set the phone to silent or vibration mode by using one of the following methods.

- Press the **Volume** key when no media application is active to show the volume management window. Drag the slider to the left or keep pressing the lower end of the **Volume** key to switch the phone to vibration mode. Press the key again in vibration mode to switch the phone to silent mode.
- Touch the **Home** key >  > **Settings** > **Sound & notifications** > **Interruptions** > **When calls and notifications arrive**, and touch **Don't interrupt** to switch the phone to silent mode.
- Swipe down from the top of the screen to open the notification panel and drag the panel downwards. Touch **Normal** or **Vibrate** to switch the phone to silent mode.
- Touch the **Home** key >  > **Settings** > **Sound & notifications** > **Notification mode** and select **Vibrate** or **Mute** to switch to vibration or silent mode.



NOTE:

In addition to silent mode and vibration, you can also allow priority apps to send out notifications when you switch the phone to priority interruption mode.

Selecting Headset HiFi Mode

You can select a HiFi mode to enhance the audio quality when using a wired headset with your phone.

1. Touch the **Home** key >  > **Settings** > **Sound & notifications** > **Headset HiFi**.
2. Touch the option you need.
3. Touch the play button above the options to try the option out. If you are not satisfied, try another option.

Applying New Wallpapers

You can set the wallpaper for the home screen and lock screen.

1. Touch and hold an empty place on the home screen and then touch **Wallpapers**.
2. Slide left or right on the wallpaper tab to select a wallpaper, or touch **GALLERY** or **LIVE WALLPAPER** to choose the image or animation you want to use as the wallpaper. Some cropping may be needed for **Gallery** and **Photos** images.



NOTE:

In addition, you can touch the **Home** key >  > **Settings** > **Display** > **Wallpaper** to pick an image from **Gallery**, **Photos** or **Wallpapers**, or an animation from **Live Wallpapers**.

Changing Screen Brightness

1. Touch the **Home** key >  > **Settings** > **Display** > **Brightness level**.
2. Drag the slider to manually adjust the screen brightness.



NOTE:

With the proximity and light sensor, your phone can automatically adjust the screen brightness for available light. Touch **Adaptive brightness** in the **Display** settings screen to turn the feature on or off.

Setting the Theme

1. Touch and hold an empty place on the home screen.
2. In the window that appears at the bottom, touch **Themes**.
3. Select a theme you like.

Setting the Home Screen Transition Effect

1. Touch and hold an empty place on the home screen.
2. In the window that appears at the bottom, touch **Effects**.
3. Pick an effect and the phone will demonstrate how it works. Touch other effects until you find the favorite one.

Protecting Your Phone With Screen Locks

You can protect your phone by creating a screen lock. When it is enabled, you need to swipe the screen, look at the front camera, draw a pattern or enter a numeric PIN or a password to unlock the phone's screen and keys.

1. Touch the **Home** key >  > **Settings** > **Security** > **Screen lock**.
2. Touch **None**, **Slide**, **Pattern**, **PIN** or **Password**.
 - ▶ Touch **None** to disable the screen lock.
 - ▶ Touch **Slide** to enable screen lock and allow unlocking with a 'slide' gesture. You can unlock the screen by touching the display and sliding up.
 - ▶ Touch **Pattern** to draw and redraw a pattern that you must draw to unlock the screen.
 - ▶ Touch **PIN** or **Password** to set a numeric PIN or a password that you must enter to unlock the screen.

3. For Pattern, PIN, or Password lock, select how you want notifications and their contents to show when the phone is locked. Then touch **DONE**.



NOTE:

Remember the pattern, PIN or password you set. Otherwise, you will have to upgrade the phone software to use the phone. See [Upgrading the Phone Software](#).

Protecting Your Phone With Encryption

You can encrypt all the data on your phone: your accounts, application data, music and other media, downloaded information, and so on. If you do, you must enter a numeric PIN or a password each time you power on your phone.



WARNING!

Encryption is irreversible. The only way to revert to an unencrypted phone is to perform a factory data reset which erases all your data.

Encryption provides additional protection in case your phone is stolen and may be required or recommended in some organizations. Consult your system administrator before turning it on. In many cases the PIN or password you set for encryption is controlled by the system administrator.

Before turning on encryption, prepare as follows:

- Set a lock screen PIN or password.
- Charge the battery.
- Keep the phone connected to the charger.

- Schedule an hour or more for the encryption process. You must not interrupt it or you will lose some or all of your data.

When you're ready to turn on encryption:

1. Touch the **Home** key >  > **Settings** > **Security** > **Encrypt phone**.

2. Read the information about encryption carefully.

The **ENCRYPT PHONE** button is dimmed if your battery is not charged or your phone is not plugged in.

If you change your mind about encrypting your phone, touch the **Back** key.



WARNING!

If you interrupt the encryption process, you will lose data.

3. Touch **ENCRYPT PHONE**.

4. Enter your lock screen PIN or password and touch **NEXT**.

5. Touch **ENCRYPT PHONE**.

The encryption process starts. Encryption can take an hour or more, during which time your phone may restart several times.

When encryption is completed, you're prompted to enter your PIN or password.

Subsequently you must enter your PIN or password each time you power on your phone in order to decrypt it.

Protecting Your Phone With Screen Pinning

You can use the screen pinning feature to keep an app in view, so others cannot switch to other apps or access your personal information.

Turn On Screen Pinning

1. Touch the **Home** key >  > **Settings** > **Security** > **Screen pinning**.
2. Touch the **On/Off** switch.
3. If you have set a screen lock, turn on the switch next to **Lock device when unpinning**. You will need to draw the pattern or enter the PIN/password after unpinning the screen to unlock the phone.

Pin a Screen

1. Ensure that screen pinning is turned on.
2. Open the app you want to keep in view.
3. Touch the **Recent apps** key.
4. If there are many app tabs, swipe up to find  on the front-most tab.
5. Touch .

Unpin the Screen

To unpin the screen and return to normal use, touch and hold the **Recent apps** key.

If you have turned on **Lock device when unpinning**, swipe up on the lock screen and draw the pattern or enter the PIN/password.

Knowing the Basics

Monitoring the Phone Status

The status bar at the top of the home screen provides phone and service status icons on the right side. Below are some of the icons you may see.

	EDGE/2G connected		Battery low
	3G/HSPA+ connected		Battery full
	4G LTE connected		Battery charging
	Airplane mode		Silent mode
	No signal		Vibration mode
	Signal strength		Priority mode
	No SIM card installed		Bluetooth on
	Alarm set		Bluetooth connected
	GPS on		Connected to a Wi-Fi network
	Phone microphone off		Wi-Fi in use
	Speaker on		NFC on

Managing Notifications

Notification Icons

The status bar at the top of the home screen provides notification icons on the left. Below are some of the icons you may see.

	New message		Upcoming event
	New MMS		Incoming file via Bluetooth
	New message(s) from the Email app		New Wi-Fi network detected
	New message(s) from the Gmail app		Downloading data
	Missed call		Sending data
	Call in progress		USB tethering on
	Call on hold		Portable Wi-Fi hotspot on
	USB connected		Wired headset connected
	Song playing		Mass storage devices connected
	Unmount mass storage device		

Open/Close the Notification Panel

Notifications report the arrival of new messages, calendar events, and alarms, as well as ongoing events, such as when you've configured your phone as a Wi-Fi hotspot. You can open the notification panel to view the details of notifications.

- To open the notification panel, swipe your finger down on the home screen or from the top of the screen.
- To close the notification panel, swipe your finger up on the screen or touch the **Back** key.

Respond to or Remove a Notification

In the notification panel, you can respond to a notification or remove the notifications. The notification panel also supports expandable notifications that let you perform additional actions right from the notification itself.

- To respond to a notification, just touch it.
- To remove a notification, swipe it left or right.
- Slide down with one finger to expand certain notifications. You can also swipe two fingers vertically or pinch-zoom to expand or collapse certain notifications.
- To remove all notifications, touch  below all the notifications.
- To manage notifications you have received, touch and hold a notification to identify the application that created it. You can then touch  and select **Block** to hide future notifications from this app, or touch **Priority** to show them in priority mode.



NOTE:

If you block notifications for an app, you may miss its important alerts and updates. The notifications of some apps cannot be blocked.

Use Quick Settings

The Quick Settings make it convenient to view or change the most common settings for your phone.

Open the notification panel and drag the panel downwards to find the following Quick Settings on the screen.

- **Auto Rotate:** Touch to turn on or off the auto-rotate screen feature.
- **Sync:** Touch to turn on or off auto-sync of accounts data. Touch and hold to open the Accounts menu in Settings. See [Accounts](#) and [Web Accounts](#).
- **NFC:** Touch to turn on or off the NFC feature. See [Exchanging Data via NFC](#).
- **PowerSaver:** Touch to turn on or off Battery saver. See [Battery](#).
- **Airplane:** Touch to turn on or off the airplane mode.
- **Data:** Touch to enable or disable data access over the mobile network. Touch and hold to open the Data usage menu in Settings. See [Data Usage](#).
- **Hotspot:** Touch to turn on or off the Wi-Fi hotspot feature. Touch and hold to open the Wi-Fi hotspot menu in Settings. See [Share Your Mobile Data Connection as a Wi-Fi Hotspot](#).
- **Flashlight:** Touch to turn on or off the flash.
- **Wi-Fi:** Touch to turn on or off Wi-Fi. Touch and hold to open the Wi-Fi menu in Settings. See [Connecting to Wi-Fi](#).
- **Bluetooth:** Touch to turn on or off Bluetooth. Touch and hold to open the Bluetooth menu in Settings. See [Connecting to Bluetooth Devices](#).

- **Normal / Vibrate / Mute:** Touch to switch between sound, vibration, and mute.
- **Location:** Touch to turn on or off location services. Touch and hold to open the Location menu in Settings. See [Location](#).
- **Brightness:** Uncheck **Auto** and drag the brightness slider to adjust the screen brightness.

NOTE:

In the Quick Settings screen, touch  at the top to get to the **Settings** menu; touch the battery icon to open the battery settings screen; touch  to manage users or switch between them; touch **EDIT** at the bottom to change control switch position.

Managing Shortcuts and Widgets

Add Shortcuts and Widgets

1. Touch the **Home** key > .

- or -

To add widgets, touch and hold an empty area of the home screen and select **Widgets**.

2. Slide left or right to browse the available applications or widgets.
3. Touch and hold a widget or an application icon and drag it to a home screen panel.

NOTE:

While holding the item, you can drag it to the right edge of the screen to create a new home screen panel and put the item on it.

Move Shortcuts or Widgets

1. Touch and hold a widget or shortcut on the home screen.
2. Drag it to the place you need.

Remove Shortcuts or Widgets

1. Touch and hold a widget or shortcut on the home screen.
2. Drag it to  (Delete) to remove it.

Adjust Widget Size

1. Touch and hold a widget on the home screen and then release it.
2. An outline appears around the widget. Drag the outline to resize the widget.



NOTE:

Not all widgets can be resized.

Organizing With Folders

You can create folders on the home screen and add several shortcuts to a folder.

You can move or remove folders the same way as moving or removing shortcuts.

1. Touch and hold one shortcut on the home screen you want to add into a folder and drag it quickly over another shortcut.

2. Release the shortcut. A new folder will be created and both shortcuts are added into the folder.
3. To add more shortcuts into the folder, touch and hold each shortcut and drag it over the folder before releasing it.

NOTES:

- Touch the folder and then touch the name field to rename the folder.
- Drag the folder to  (**Extract**) to delete the folder and replace its shortcuts on the home screen.

Rearranging the Primary Shortcuts

The home screen includes a customizable primary shortcuts area at the bottom visible from all home screen panels. You can keep at most four items in the area. Drag icons or folders in or out of the area to rearrange it.



Entering Text

You can enter text using the onscreen keyboard. Some apps open it automatically. In others, you open it by touching where you want to type. Touch the **Back** key to hide the onscreen keyboard. You can also enter text by speaking with the Google voice typing feature.

Change Input Methods

1. When you use the onscreen keyboard to enter text, the icon  appears on the status bar.
2. Open the notification panel and touch **Change keyboard**.
3. Select an input method you need.

Google Keyboard

The Google Keyboard provides a layout similar to a desktop computer keyboard. When screen auto-rotation is enabled, turn the phone sideways and the keyboard will change from portrait to landscape. The landscape keyboard is not supported in all applications.



- Touch the alphabetic keys to enter letters. Touch and hold some specific keys to enter associated accented letters or numbers. For example, to enter È, touch and hold E³ and the available accented letters and number 3 appear. Then slide to choose È.

- As you enter a word, candidates appear above the keyboard. Touch to select the correct one; touch and hold to see more possible options.
- Touch  to use uppercase. Double-tap  to lock uppercase. This key also changes to indicate the current case you are using:  for lowercase,  for uppercase, and  when locked in uppercase.
- Touch  to delete the text before the cursor.
- Touch  to select numbers and symbols. You can then touch  to find more.
- Touch  to enter miniature icons, such as expressions, horoscopes, and animals.
- Touch  to use Google voice typing.
- Touch and hold  to change the input languages or set up the Google keyboard.

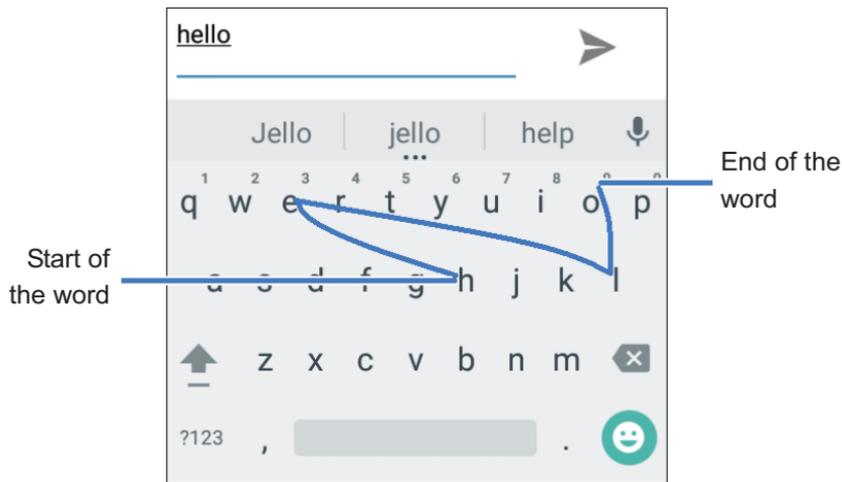
Gesture Typing

The Google keyboard supports the gesture typing feature. You use this feature to input a word by sliding through the letters.

To enable and use gesture typing:

1. Touch and hold  on the Google keyboard and then touch **Google Keyboard Settings**.
2. Touch **Gesture Typing** and then touch **Enable gesture typing** if this feature is turned off.

3. Move your finger from letter to letter on the keyboard to trace a word without lifting the finger until you reach the end of the word.



NOTES:

- Touch when you want to. If you want to enter a single letter, go ahead and touch.
- Lift your finger at the end of the word. A space is added automatically when you begin to input the next word.

TouchPal X Keyboard

TouchPal X Keyboard offers three layouts: **T26**, **T12** and **T+**. You can touch  to select a layout or an input language.

You can also use TouchPal Curve[®] to speed up text input by replacing the key tapping operation with a tracing gesture where