



User Guide

Microsoft Lumia 735



EN-US 1.0

User Guide

Microsoft Lumia 735

Contents

For your safety	4	Browse your SIM apps	55
Get started	5	Store	55
Keys and parts	5	People & messaging	58
Insert the SIM and memory card	5	Calls	58
Remove the SIM and memory card	8	Contacts	61
Switch the phone on	10	Social networks	66
Lock the keys and screen	11	Messages	67
Charge your phone	13	Mail	71
Connect the headset	14	Camera	76
Antenna locations	15	Get to know Lumia Camera	76
Your first Lumia?	16	Open your camera quickly	76
Set up your phone	16	Change the default camera	76
Explore your tiles, apps, and settings	17	Camera basics	76
Navigate inside an app	19	Advanced photography	79
Use the touch screen	20	Photos and videos	80
Back, start, and search keys	23	Maps & navigation	83
Transfer content to your Lumia phone	23	Switch location services on	83
Basics	27	Positioning methods	83
What's new in this release?	27	Internet	84
Get to know your phone	27	Define internet connections	84
Accounts	33	Connect your computer to the web	84
Personalize your phone	37	Use your data plan efficiently	85
Cortana	42	Web browser	85
Accessibility	43	Search the web	88
Take a screenshot	44	Close internet connections	88
Extend battery life	45	Entertainment	89
Save on data roaming costs	47	Watch and listen	89
Write text	47	FM radio	93
Scan codes or text	51	Sync music and videos between your phone and computer	94
Clock and calendar	52		

Games	94
Lifestyle apps and services	96
Office	99
Microsoft Office Mobile	99
Write a note	101
Continue with a document on another device	102
Use the calculator	102
Use your work phone	102
Tips for business users	103
Phone management & connectivity	105
Update your phone software	105
Use a high speed connection	106
Use a secure VPN connection	106
Wi-Fi	107
NFC	108
Bluetooth	110
Memory and storage	112
Copy content between your phone and computer	115
Security	116
Wallet	118
Access codes	119
Troubleshooting and support	121
Find your model number and serial number (IMEI)	122
Product and safety info	122

For your safety

Read these simple guidelines. Not following them may be dangerous or against local laws and regulations.



TURN OFF IN RESTRICTED AREAS

Turn the device off when mobile phone use is not allowed or when it may cause interference or danger, for example, in aircraft, in hospitals or near medical equipment, fuel, chemicals, or blasting areas. Obey all instructions in restricted areas.



ROAD SAFETY COMES FIRST

Obey all local laws. Always keep your hands free to operate the vehicle while driving. Your first consideration while driving should be road safety.



INTERFERENCE

All wireless devices may be susceptible to interference, which could affect performance.



QUALIFIED SERVICE

Only qualified personnel may install or repair this product.



BATTERIES, CHARGERS, AND OTHER ACCESSORIES

Use only batteries, chargers, and other accessories approved by Microsoft Mobile for use with this device. Third-party chargers that comply with the IEC/EN 62684 standard, and that can connect to your device micro USB connector, may be compatible. Do not connect incompatible products.



KEEP YOUR DEVICE DRY

Your device is not water-resistant. Keep it dry.



GLASS PARTS

The device screen is made of glass. This glass can break if the device is dropped on a hard surface or receives a substantial impact. If the glass breaks, do not touch the glass parts of the device or attempt to remove the broken glass from the device. Stop using the device until the glass is replaced by qualified service personnel.



PROTECT YOUR HEARING

To prevent possible hearing damage, do not listen at high volume levels for long periods. Exercise caution when holding your device near your ear while the speakerphone is in use.

Get started

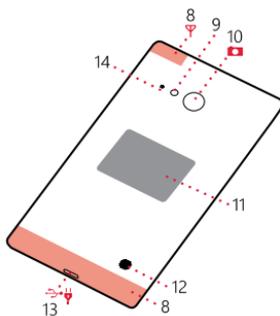
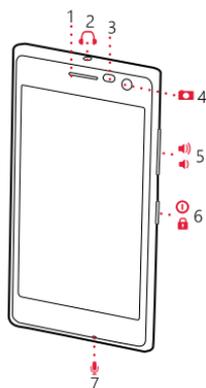
Get to grips with the basics, and have your phone up and running in no time.

Keys and parts

Explore the keys and parts of your new phone.

- 1 Earpiece
- 2 Headset connector
- 3 Light sensor
- 4 Front camera
- 5 Volume keys
- 6 Power/Lock key
- 7 Microphone
- 8 Antenna area
- 9 Flash
- 10 Rear camera
- 11 NFC area
- 12 Speaker
- 13 Micro-USB/Charger port
- 14 Speaker

Some of the accessories mentioned in this user guide, such as charger, headset, or data cable, may be sold separately.



Insert the SIM and memory card

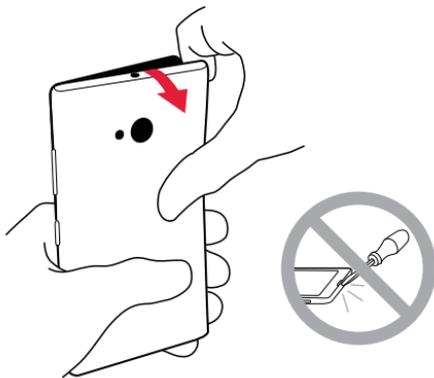
Read on to learn how to insert a nano-SIM card into your phone.

! **Important:** Your device uses a nano-SIM card, also known as a nano-UICC SIM card. Use only original nano-SIM cards. Use of incompatible SIM cards may damage the card or the device, and may corrupt data stored on the card.

! **Note:** Turn the device off and disconnect the charger and any other device before removing any covers. Avoid touching electronic components while changing any covers. Always store and use the device with any covers attached.

Make sure your phone is switched off.

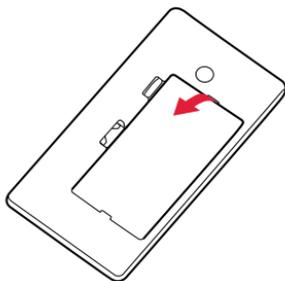
1. At the top of the phone, put your finger in the seam between the screen frame and the back cover.



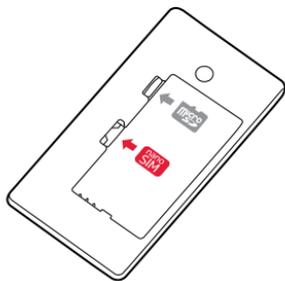
Do not use any sharp tools, as they may damage the screen.

2. Press the middle of the back cover, bend the cover open, and remove it.

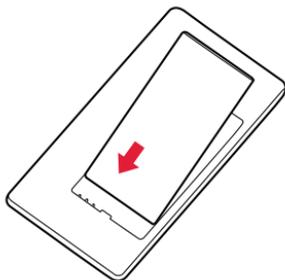
3. If the battery is in, lift it out.



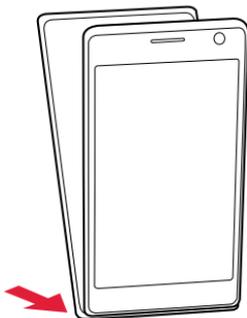
4. Slide the SIM into the SIM slot with the metal contact area down. If you have a memory card, slide the card into the memory card slot.



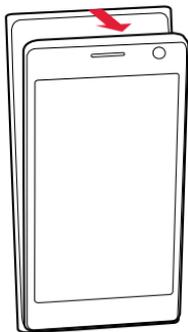
5. Line up the battery contacts, and put the battery in.



6. Press the bottom edge of the back cover against the bottom edge of your phone.



7. Snap the cover into place.



Remove the SIM and memory card

Got a new SIM or memory card? Learn how to remove the previous card from your phone.

Make sure your phone is switched off.

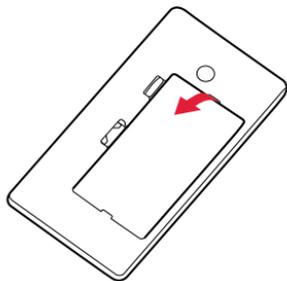
1. At the top of the phone, put your finger in the seam between the screen frame and the back cover.



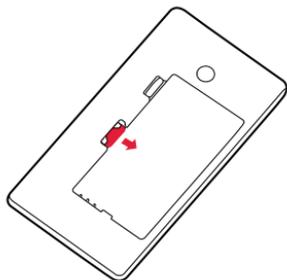
Do not use any sharp tools, as they may damage the screen.

2. Press the middle of the back cover, bend the cover open, and remove it.

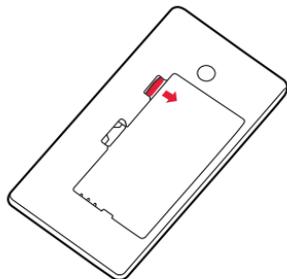
3. If the battery is in, lift it out.



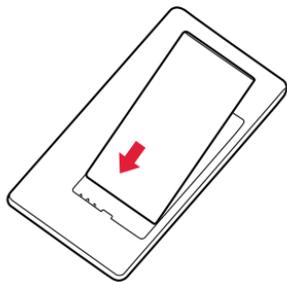
4. Slide the SIM through the opening, then pull it out.



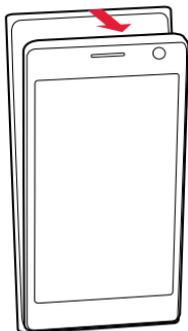
5. To remove the memory card, slide it out from the slot.



6. Line up the battery contacts, and put the battery in.



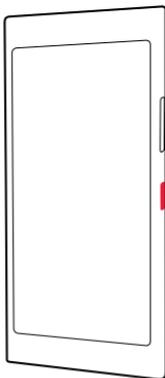
7. Press the bottom edge of the back cover against the bottom edge of your phone, and snap the cover into place. Don't press the keys while attaching the cover.



Switch the phone on

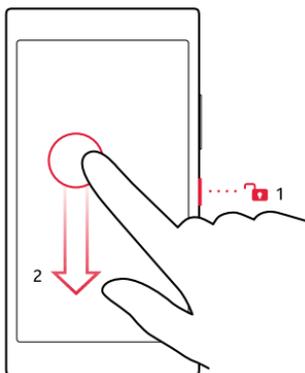
Switch your phone on, and start exploring it.

Press the power key until the phone vibrates.



Switch the phone off

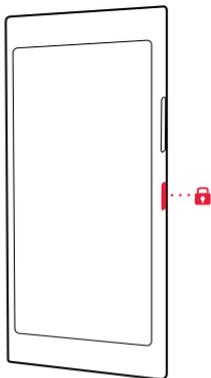
Press and hold the power key, and drag the lock screen down.



Lock the keys and screen

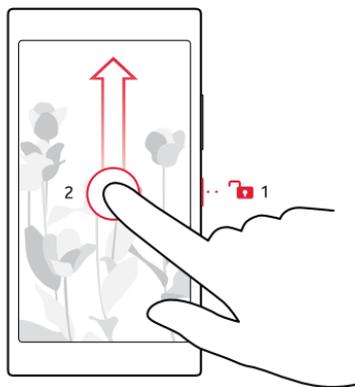
If you want to avoid accidentally making a call when your phone is in your pocket or bag, you can set your keys and screen to lock automatically.

Press the power key.



Unlock the keys and screen

Press the power key, and drag the lock screen up.



- ★ **Tip:** Instead of pressing the power key, you can also double-tap the screen if double-tap is switched on. To switch on double-tap, on the start screen, swipe down from the top of the screen, tap **ALL SETTINGS** > **touch**, and switch **Wake up** to **On** .

Set the keys and screen to lock automatically

On the start screen, swipe down from the top of the screen, tap **ALL SETTINGS** > **lock screen** > **Screen times out after**, and select the length of time after which the keys and screen are locked automatically.

Charge your phone

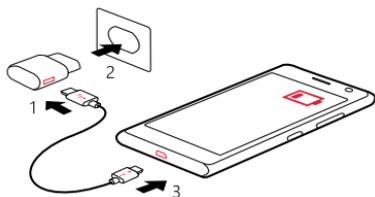
Learn how to charge your phone.

Charge your phone with a USB charger

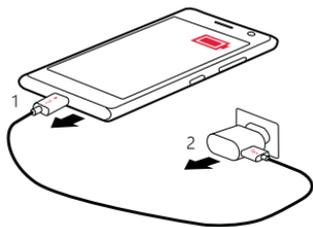
Your battery has been partially charged at the factory, but you may need to recharge it before you can switch the phone on for the first time.

Make sure you use a compatible USB charger to charge your phone. The charger may be sold separately.

1. Plug the charger into a wall outlet. If necessary, connect the USB cable to the charger.
2. Connect the micro-USB end of the charger's cable to your phone.



3. When the battery is full, disconnect the charger from the phone, then from the wall outlet.



You don't need to charge the battery for a specific length of time, and you can use the phone while it's charging.

If the battery is completely discharged, it may take up to 20 minutes before the charging indicator is displayed.

★ Tip: You can use USB charging when a wall outlet is not available. Data can be transferred while charging the device. The efficiency of USB charging power varies significantly, and it may take a long time for charging to start and the device to start functioning.

Make sure your computer is switched on.

First connect the USB cable to the computer, then to your phone. When the battery is full, first disconnect the USB cable from your phone, then from the computer.

The battery can be charged and discharged hundreds of times, but it will eventually wear out. When the talk and standby times are noticeably shorter than normal, replace the battery.

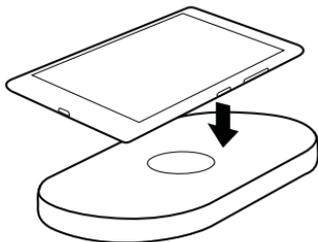
Charge your phone wirelessly

No need for hassle with cables, just pop your device on a wireless charger, and it immediately starts charging.

You may need a wireless charging cover for wireless charging to work. The cover may be included in the sales box, or it may be sold separately. Only use original Lumia wireless charging covers designed for your phone.

Wireless chargers are sold separately.

The charging areas on the phone and the charger need to touch, so make sure you align the phone and charger properly. Not all phone models fit in all chargers.



1. Make sure the wireless charger is switched on.
2. If your phone needs a wireless charging cover, make sure it's properly attached to your phone.
3. Place your phone on the wireless charger so that the charging areas touch.
4. When the battery is full, remove your phone from the charger.

⚠ Warning: Make sure there's nothing between the charger and the device. Do not attach any objects, such as stickers, on the device surface near the charging area.

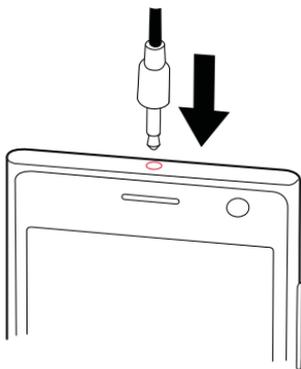
For more info on wireless charging, see the user guide of your charger and wireless charging cover.

Connect the headset

Enjoy your favorite music, or free your hands for other things when in a call.

The headset may be sold separately.

Connect the headset to your phone.



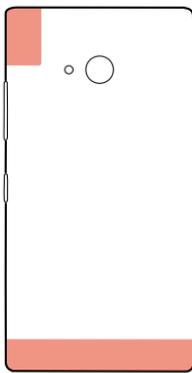
Do not connect to products that create an output signal, as this may damage the device. Do not connect any voltage source to the audio connector. If you connect an external device or headset, other than those approved for use with this device, to the audio connector, pay special attention to volume levels.

Antenna locations

Learn where the antennas are located on your phone to get the best possible performance.

Avoid touching the antenna area while the antenna is in use. Contact with antennas affects the communication quality and may reduce battery life due to higher power level during operation.

The antenna areas are highlighted.

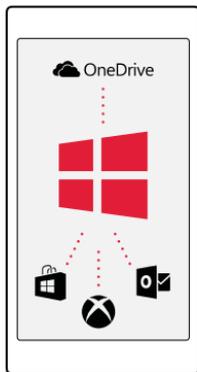


Your first Lumia?

Let's get started. Set up your new phone, explore your phone's views and menus, and learn how to use the touch screen.

Set up your phone

Make the most out of your phone's features from the get-go.



When you turn your phone on for the first time, your phone guides you to set up your network connections, phone settings, and Microsoft account in one sitting.

You need a Microsoft account to back up and restore your phone, to buy, install, and update apps, and to access some Microsoft services, such as:

- Xbox
- Xbox Music and Xbox Video
- OneDrive
- Hotmail
- Outlook

You can use the same username and password on your computer and phone.

1. Turn your phone on, and follow the instructions shown on your phone.
2. When asked, create a Microsoft account. If you already have an account for Microsoft services, such as Xbox Live.com, Hotmail.com, or Outlook.com, or you have created a Microsoft account on your Surface tablet or Windows PC, sign in with that username.

Make sure you remember the credentials for the Microsoft account you added to your phone. You need them if you want to reset your phone or change the reset protection settings. Reset protection prevents a thief from resetting and reusing your phone if your phone gets stolen.

- ★ **Tip:** You can also create a Microsoft account later. On the start screen, swipe down from the top of the screen, and tap **ALL SETTINGS > email+accounts > add an account > Microsoft account**.

Parents must approve the account for children under the age of 13. To approve the account, on the start screen, swipe down from the top of the screen, tap **ALL SETTINGS > email+accounts > Microsoft account**, and follow the instructions shown on the phone.

You can also create or manage your account at www.live.com.

3. Fill in your account details.

4. Type in your phone number or an alternative email address. They are used to send you a one-time verification code and to protect your data.

5. Select how you want to get your one-time verification code.

6. When asked, type in the last 4 digits of your phone number or your email address.

7. When you receive the code, type it in, and you are ready to back up your data and use your phone.

- ★ **Tip:** If your screen turns off, press the power key, and drag the lock screen up.

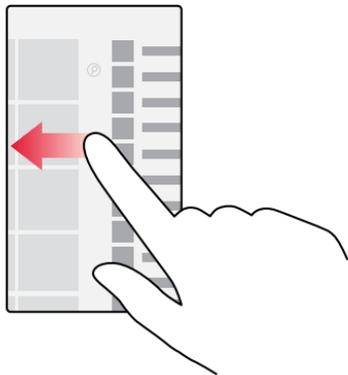
Explore your tiles, apps, and settings

Everything you need is on 2 views: the start screen and apps menu. Fill the start screen with shortcuts to your favorite apps and the contacts you need the most, and find all your apps easily in the apps menu.

The start screen consists of tiles, which are shortcuts to your apps, contacts, browser bookmarks, and more. Some tiles may show you notifications and updates, such as your missed calls, received messages, and the latest news.



1. To see all the apps on your phone, on the start screen, simply swipe left. To return to the start screen, swipe right.



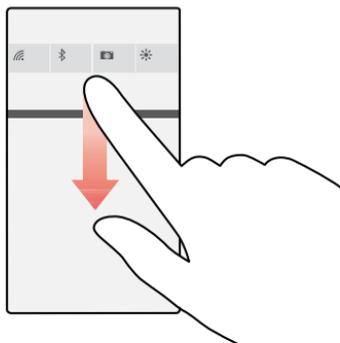
★ Tip: To go back to the start screen from any view, tap the start key 

The apps menu is the home to all your apps – in neat alphabetical order. All the installed apps end up here. To look up an app in the apps menu, tap , or tap a letter.



2. To add an app shortcut to your start screen, in the apps menu, tap and hold the app, and tap **pin to start**.

Check notifications and change settings quickly
Swipe down from the top of the screen.

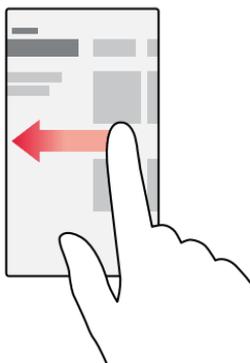


In the action center, you can quickly see notifications, such as your missed calls and unread mails and messages, open the camera, and access all phone settings.

Navigate inside an app

There's more to your apps than meets the eye. To find more views in an app, swipe left. To discover more actions, use the options menu.

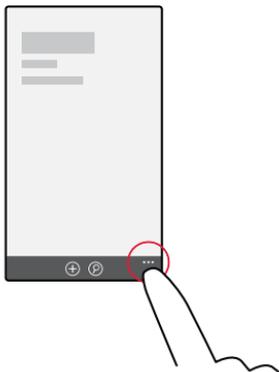
In most apps, to go to another view, swipe left.



Find more options in an app

Tap **⋮**.

In the options menu, you can find additional settings and actions that are not shown as icons.



Use the touch screen

Explore your phone with a tap, swipe, or drag.

! **Important:** Avoid scratching the touch screen.

To open an app or other item, tap the app or item.

★ Tip: You can even use your phone while wearing gloves. On the start screen, swipe down from the top of the screen, tap **ALL SETTINGS** > **touch**, and switch **Touch sensitivity** to **high**.

Tap and hold to open further options

Place your finger on an item until the menu opens.



Tap and hold to drag an item

Place your finger on the item for a couple of seconds, and slide your finger across the screen.