Q371

User Guide

www.microsoftmobile.com

Content

KITKAT 4.4.2 1
Read Me First 1
Disclaimer 1
Understand Your Phone 3
Getting Started 3
SIM and Memory Card Insertion 3
Handset Keys 5
Volume Keys 5
Navigation Keys 6
Charge the Battery 7
Home Screen 8
Application Launcher 9
Account Configuration 9
Google Account 9
Other Accounts 9
Notifications 10
Weekly Sensor 11
Phone Security 12
Battery Recommendations 12
Phone Unlocking Methods 12
Google Search 14
Using the Touch Screen 14
Tap and Hold 14
Drag an Item 14
Swipe 15
Using the Pinch Zoom 15
Double-tap 16
Using the Onscreen Keyboard 16
Recent Applications 17
Video Call 18
Contacts 18
Make a Call 18
Send Message 21
Gallery 22
Music Player 22
FM Radio 23
Settings, Networks, & Applications 24
Connect to the Internet 24
Tethering & Portability 24
Pair With Bluetooth Devices 25
Google Maps 26
Safety Precautions 26
Taking Care of Your Device 29
Battery Recommendations 29
Recycle your Phone 31
Copyright 31

KITKAT 4.4.2

Windows 10 Mobile with KITKAT 4.4.2 that is capable of performing familiar tasks just like your personal computer and can be personalized according to your own needs. For example, you can add and remove applications from your phone's menus, download new ones for free from the Google Play Store, or see growing range of applications, games, movies, and books are available for you to download.

Read Me First

- Please read the safety precautions and this manual carefully before using your phone for the first time.
- The descriptions in this manual are based on the default settings of the phone.
- Available features and additional services may vary by device, software, or service provider.
- Applications and their functionality may vary by country, region, or hardware configuration. Microsoft is not liable for performance issues caused by third-party applications.

Disclaimer

- The terms, specifications, functions and graphics shown/mentioned in the user manual may differ from the actual product. In such a case, the actual product shall prevail. Microsoft reserves the right to change the specifications without prior notice. Microsoft is not liable for any direct or indirect damages caused by inaccuracies in the information or specifications.
- Before the use of your device, your device will send information related to your mobile, IMEI numbers, location details and other software details through SMS* automatically. This information may be used as per your preferences by Microsoft Mobile.
- Tools and carefully chosen are affiliated by network, preferences, type of SIM cards, connected accessories and individual usage patterns. Microsoft Mobile does not guarantee the accuracy of any other service/networks providers, SIM cards, compatibility of the services used.
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- Operator card* must be applicable for SAR.
- **Minimum privacy policy is available at www.microsoftmobile.com.

Understand Your Phone

Getting Started

SIM and Memory Card Insertion

Your Q371 is a dual SIM phone with separable memory. Switch off your phone before SIM/Memory card insertion/removal and insert the card(s) in the slots carefully.

1. Remove the battery (if inserted).
2. Insert the SIM card(s) in the card slot(s).
3. Insert the memory card in the memory card slot.

Please keep the SIM Card out of the reach of children.

Your card and the contacts are vulnerable to damage due to scratching or bending. Therefore, be careful when using, inserting or removing the card.

Use only compatible memory cards with this device. Incompatible memory cards may damage the card or the device and corrupt the data stored in the card.

Handset Keys

Power Key

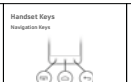
- **Turn On** - Press the Power key for 3-4 seconds.
- **Wake up the Screen** - Firstly press the Power key to wake up the screen or to turn off the screen.
- **Turn Off** - Wake up the screen first, then press and hold the Power key. Tap Power off and then tap OK to confirm.
- **Quick Options** - Wake up the screen first, then press the Power key for 2 seconds to view quick options, to turn off the sound, to switch to flight mode or to adjust the sound profiles.

Volume Keys

Adjust the call, media, and ringtone volume from the volume keys available on the right side of the device.

Handset Keys

Navigation Keys



- Opens a menu with items that affect the current screen or application.
- While you are in the home screen, tap to view quick access options.
- Long tap to open the most recently used applications.

- Opens the Home screen. If you are exploring any of the extended Home screens, opens the central Home screen.
- Long tap to open Google Now.

- Goes you to the previously opened screen until the Home screen appears.
- If the onscreen keyboard is open, closes the keyboard.

Charge the Battery

Before using the device for the first time, we recommend you to use the power adapter to charge the battery for atleast 12 hours.

Connect the power adapter to the power outlet and the USB cable, as illustrated in the following image.

When formed on, the battery level and charging status gets displayed in the upper right corner of the screen.

Use only Microsoft chargers and cables. Other chargers or cables can cause explosion, damage to the device or damage your device. This may invalidate your phone warranty.

Home Screen

You can personalize your home screen with shortcuts, widgets, and more. Widgets are small applications that provide easy access to useful information and services. Some widgets are downloaded when you use applications for the first time, but you can also download them from the Google Play Store. Widgets that you add to the home screen may collect and display information differently than the application they belong to. Some widgets may not be available in your region.

To view the home screen, press the Home key.

To add items to your home screen, tap and hold the screen until the device vibrates, and select from the options.

To move an item, tap and hold it, and drag it to the new location.

To remove an item, tap and hold it, and drag it to **Remove**.

To change the wallpaper, tap and hold the home screen, and select **Wallpapers**.

Application Launcher

Application launcher or application menu is available right in the middle of the home screen toolbar.

Tap to view all Inbuilt and installed applications. In the application menu, tap and hold any application to take it to the home screen's release area from where you can easily access it.

Account Configuration

Google Account

Some applications and services of your smartphone may require you to add your Google account to work properly. For example, you need a Google account to log in to Google Talk™ and to sync with Google Calendar. Add a Google account to your phone.

Configuring Gmail account will not only allow you to access your emails but will also enable you to sync your calendar calendars and contacts with your Google account. Once you configure your Google account, you can use your gmail id in addition to this, your Gmail account lets you use the advantage of applications and services offered by Google on your phone. Your Gmail account also helps you to synchronize your emails, contacts, notes and so on to your preference and also on some applications created by Google.

Network connection is required for a successful Gmail account configuration.

Other Accounts

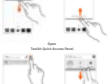
In addition to Gmail, you can configure other email accounts from:

→ → **Add account**

Also, you can download desired email application from the Play Store and access emails from the respective application.

Notifications

Any phone has a notification LED which notifies you on Voicemail calls, text messages, calendar events, battery status, various other notifications and events, as well as when they appear in the status.



When you receive a notification, its icon appears in the status bar, along with a brief summary. You may view each notification separately by swiping it towards left or right.

Your phone notifies you of the messages, missed phone features, such as missed calls, Wi-Fi, Charging Problems, and many more.

Gravity Sensor

Your phone has gravity sensor to detect gravity and display correct orientation of the screen.

Phone Security

Unlock the Screen

By default, Slide Unlock is your unlocking technique.

To unlock:

1. Wake up the screen by firstly pressing the Power key.
2. Flash your finger on the lock icon and drag it towards the unlock icon to unlock the screen.

Protect your phone from unauthorized access. Once locked, the phone can be unlocked only with the correct security password set while choosing the unlocking technique.

Phone Unlocking Methods

Choose and set a screen unlocking technique from:

→ → **Security** → **Screen lock**

It is important to remember the passwords and commands, which you set to protect your phone and personal information.

Google Search

Search anything in your phone or on the website and from Google Search. Type in the word or phrase you want to search. If your phone's language supports voice recognition also, Use voice commands to access various functions on your handset.

Google Search is available in the Home screen and in the application menu.

Using the Touch Screen

Tap and Hold

Tap and hold an item to view the list of actions based on the selected item and condition. Also you can move an item from the Apps screen to the Home screen by tapping and holding it.

Drag an Item

Tap and hold an item and move your finger on the screen until you reach the target position. The item follows your finger.

You can generously drag items from one location to another on the home screen. For example, you can drag an application shortcut to a new location in the home screen or drag it to the Remove area that becomes available only when you tap and hold an item on the Home screen.

Scroll

To scroll a list, slide your finger across the surface of the screen upwards or downwards (without keeping it there).

Swipe

Place a finger on the screen and steadily slide your finger in the desired direction.

For example, when you are viewing a picture, to view the next picture, swipe left.

Using the Pinch Zoom

You can open any image or web page and then put your thumb and index finger to zoom the display through the pinch gesture.

Double-tap

To zoom in/out on a webpage, map, or when access to zoom. For example, double-tap a section of a webpage in the browser to zoom that section.

Using the Onscreen Keyboard

Some applications display the keyboard by default. In others, you will be required to tap a text field, where you want to enter text, to open the keyboard.

Recent Applications

Tap and hold the key to view the list of recent applications. You can switch to an application from the list or then same memory and make your phone work faster.

Video Call

Your handset supports video calling using which you can talk face-to-face with your friends via real-time video streaming.

To make a video call:

1. Open the contact details of the call recipient from the contacts list and then tap to make a video call.

Or

Dial a number on the dialer. Log into and then select **Video Call**.

To make a video call, you need to enable 3G on your SIM card. Please contact your service provider for 3G data plan details.The video call options are visible if there is 3G connection.

Contacts

Go to → .

Store, use, and synchronize contact details in your contact list. You can view the contact details of the call recipient from the contacts list and then tap to make or swipe through to view the list of contact groups, contacts, and favorite contacts list.

Make a Call

Tap → from the home screen or the home screen to open the dial pad for making calls.

By default, the dialer will display a list of contacts on which calls have been made/ very often and the contacts which have been marked as favorites. You can close the dialer by tapping or view the call history by tapping .

There are two ways to remove items from the list.

Send Message

To send a message:

1. Tap → to open the menu and tap the home screen to go to the messaging section and then tap to compose a message.
2. Tap the icon to view the types of files that can be attached and select the desired type of multimedia file.
3. Tap to select the composed or save text and enter your message body in it.
4. Enter the contact name/ID and/or enter the phone number. You can also tap the icon to view and select contact(s) from the contacts list.
5. Tap to send the multimedia message.

Synchronize Your Contact List

You can synchronize your contacts list with any of your accounts configured on the phone.

To synchronize your contact list:

1. Tap the icon on the contacts screen and then tap **Accounts**.
2. Select the account(s) under which contact list is to be synchronized.

You can add sync contacts by selecting the **Add/sync app data** option.

Your contacts synchronization will be complete in a few seconds.

To synchronize contacts, you need to have Internet connectivity via Wi-Fi or GPRS. Contact the Sync data service provider(s) for more details and set sync settings.

Airplane Mode

Some locations may require you to disable all the network-related transmissions of your device. The airplane mode disables all incoming and outgoing calls, Wi-Fi, and Bluetooth connections.

To activate the aeroplane mode:

Press and hold the Power button and then select **Airplane mode**.

Or

Drag down the notification panel, tap and then select **AIRPLANE MODE**.

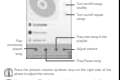
Gallery

Go to → .

You can use the Gallery to store pictures and play videos and share files. Tap an album to open and view its contents.

Music Player

Go to → .



Press the phone's volume up/down keys on the right side of the phone to adjust the volume.

You can use an SD card to enhance the storage capacity for your multimedia files such as music, photos, videos, and so on.

FM Radio

Go to → .

You can listen to your favorite FM channels using the inbuilt FM receiver of your phone. Before starting the FM, you need to plug in the headset as it acts as an antenna for the radio. Also, you can record the broadcast and save the phone in the radio interface to enjoy the features of your inbuilt FM radio.

Press the phone's volume up/down keys on the right side of the phone to adjust the volume.

Settings, Networks, & Applications

Your phone can connect to networks and devices, including memory kit, GPRS, Bluetooth, and devices, such as headsets. You can also create files and then your PC through the data cable.

Go to → .

Connect to the Internet

To configure Internet go to → → **Dual SIM Setting**→**Data connection** and select the SIM on which data connectivity is to be enabled.

You may also need to configure the access point name for the data connection to work.

To configure the access point name, go to → → **More**→**Mobile networks**→**Access Point Names**. Select the desired SIM and then the access point name to be configured. Select the access point name from the list.

By default, the access point name gets configured once you insert the SIM in your network provider starts the access point name configuration. If the access point name is not configured or if you want to access point name are not listed by default, please contact your network provider for the same.

Tethering & Portability

You can use your Q371 as a modem and connect your PC or Laptop to the Internet. Configure Tether using your SIM data card on your PC or Laptop now!

Go to → → **More** → **Tethering & portable hotspot**.

USB Tethering

1. Connect your phone with your PC/Laptop via USB cable.
2. Select the **USB tethering** option.
3. Your phone will start sharing the net network connection on your PC/Laptop and get access to the Internet.

Bluetooth Tethering

Pair your phone with the Bluetooth enabled PC/Laptop and Bluetooth pairing option.

Select the **BT tethering** option in your phone.

On your connected PC/Laptop, select the **Access point** option. Your phone will now create a connection on the Internet.

Wi-Fi Hotspot

1. Turn on the **Wi-Fi hotspot** option in your phone.
2. On the other Wi-Fi enabled PC/laptop/handheld, choose your phone as a Wi-Fi hotspot and connect to it.
3. Now, start configuring Wi-Fi hotspot settings by tapping the **Wi-Fi hotspot** option.

Your mobile operator will charge you based on your data usage.

Pair With Bluetooth Devices

Go to → → .

To pair your Q371 with some other Bluetooth device:

1. If Bluetooth is off, turn it on and then tap **BT**. Your phone scans and displays the available Bluetooth devices in range.
2. Tap the ID of the other device in the list to pair with it.
3. You will be prompted to confirm passkey on both devices. Tap **Yes** to confirm the passkey and pair the devices. It is commonly setting, your phone will be paired with the device.

If the device you want to pair with is not in the list, make it discoverable and then search. If your phone stops scanning before you have found the other device you want, tap **SEARCH FOR DEVICES**.

Tap **Microwave (EDY)** at the top of the scanned device list to make your Q371 visible to other devices.

Google Maps

Google Maps is an app from Google that gives you access to various map-related services. You can view your location on a map, search for places and businesses, get directions for various modes of transport, and view maps from around the world. The built-in navigation works with GPS to give step-by-step route guidance while driving or walking. You can synchronize your starred places and other settings with your Google account for the best experience with Google Maps; configure the following settings.

Enable location access from → → **Location**.

Go to → → to start using Google Maps.

Internet connection is required for using Google Maps. When you are roaming, you may incur additional Internet connection for transfer rates of and from your phone.

The Google Maps application may not be available in every areas, country or region.

Microsoft does not guarantee the accuracy of any directions services.

Manage Applications

Your phone comes with a host of applications to make your life easier and more connected. The desired phones offer users access to unlimited applications, games, and more. Download new applications, games, and tasks from the ever-increasing Google Play Store. New items get added every day to the Play Store to give users a never-ending list of options.

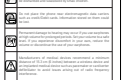
To view and manage the list of all inbuilt, downloaded, and running applications, go to → → **Apps**.

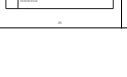
To download applications, games, movies, and books from the Google Play Store, go to → , and access the Google Play Store from the device and download items, as desired.

Not all items are free of cost in the Google Play Store.

You need to have an Internet connection and be signed in to your Google Account to use the Google Play Store.

Safety Precautions





Switch off your device in any area with potential explosive atmospheres and obey all signs and instructions. Sparks in such areas could cause an explosion. Potential areas will your device are refueling points, fuel depots, chemical plants or places where blasting operations are in progress. Areas with potential explosive atmospheres are often but not always clearly marked. Potential areas include areas where you would normally be advised to switch off your vehicle engine. Sparks in these areas can cause bodily injury or even death. Do not switch on the device at refueling points such as service stations. Observe restrictions on the use of radio equipment in fuel depots, storage and distribution areas, chemical plants, and where blasting operations are in progress.

Your Phone's radio waves may interfere with Communication Systems. Medical devices, Consult a physician or manufacturer of the medical device if you have any questions. Switch off your device when instructed from medical Radio Frequency Terms will your device's radio waves may interfere with other devices.

Your device does the phone and accessories out of reach of small children. Small parts such as the SIM card or microSD card may be accidentally removed by young children.

Do not allow the phone and its accessories to come into contact with liquids, keep it dry. Liquids can cause corrosion of the electronic circuits. If your device gets wet, remove the battery, if removable, and allow the device and battery to dry completely. Do not attempt to dry it with an external source, such as a microwave oven.

Do not use your device with wet hands while charging it. Doing so may cause an electric shock to you or damage to your device.

Do not charge your device near flammable materials as the device can become hot during charging, which may cause a risk of fire.

Use a dry cloth to clean the exterior of your device. Do not use chemicals, cleaning solvents, or strong detergents to clean the device. Wipe dust with a cloth. Do not try to clean the inner of your device.

Do not store your device near magnetic fields or allow your device to come in contact with magnetic fields for extended periods of time.

Do not paint the phone as the paint may block the proper functioning.

Keep the screen protected in cases when not in use. Avoid contact with metallic objects. Clean the screen with a soft, dry cloth.

Use only the supplied or approved replacement antenna. Unauthorized antennas, modifications, or attachments could damage the device and may violate regulations governing radio devices in your country.

Use your device and its accessories according to these instructions and in the manner intended. Improper use will invalidate any warranty applicable to the device.

Do not dispose of your device in fire. Dispose of your device according to local regulations. Please recycle when possible. Do not dispose as household waste.

Do not attempt to disassemble your device. Only qualified personnel should service your device. Disassembly by unqualified personnel could damage the device and invalidate your warranty.

Do not drop your device or subject it to rough handling. Rough handling can break internal circuit boards.

Do not use your device in dusty, dirty areas. Its moving parts can be damaged.

Do not paint your device. Paint can clog the moving parts and prevent proper operation.

Do not expose your device to extreme temperatures. Extreme temperatures can shorten the life of electronic devices and damage batteries and bend or melt plastics.

Do not use your device near medical devices such as hearing aids and pacemakers.

Do not open your device near magnetic fields as this may cause a short circuit.

Do not use your device near flammable gases.

Do not use your device near explosives, such as detonators.

Please use the phone safely in the proper place. Do not put it into any passenger seat or any place that which it may be damaged during the airbag inflation.

Taking Care of Your Device

Your Device is a product of superior design and craftsmanship and should be treated with care. The following suggestions will help you protect your warranty coverage.

- Keep the device dry. Precipitation, humidity, and all types of liquids or moisture can cure the electronic circuits. If your device gets wet, remove the battery, if removable, and allow the device and battery to dry completely. Do not attempt to dry it with an external source, such as a microwave oven.
- Do not use or store the device in dusty, dirty areas. Its moving parts and electronic components can get damaged.
- Do not store the device in hot areas. High temperatures can shorten the life of electronic devices, damage batteries, and warp or melt certain plastics.
- Do not store the device in cold areas. When it warms up to its normal temperature, moisture can form inside the device and damage electronic circuit boards and their components.
- Do not drop, knock, or shake the device. Rough handling can break internal circuit boards and fine mechanics.
- Do not use harsh chemicals, cleaning solvents, or strong detergents to clean the device. Only use a soft, clean, dry cloth to clean the surface of the device.
- Do not paint the device. Paint can clog the moving parts and prevent proper operation.
- Do not store your device near magnetic fields or allow your device to come in contact with magnetic fields for extended periods of time.

Collections and proper recovery of your device's waste equipments at the time of disposal will allow us to help preserve the environment. Recycling of your device's waste equipment will help conserve natural resources and the environment. For more information on best practices for disposal of your device's waste equipment, please visit to our web site www.microsoftmobile.com/environmentalcharter.

Some electronics will not bear any responsibility for any noncompliance with the above mentioned guidelines or improper usage of the mobile phone.

Battery Recommendations

Please put the battery in a cool and well-ventilated place out of direct sunlight. We recommend you to charge the battery at a room temperature range.

Batteries have life cycles. After a full charge, if the power source of the device is significantly shorter than usual, please buy a new battery. Use only batteries approved by Microsoft Mobile for your device.

Use the battery only for its intended purpose. Never use damaged batteries or batteries not approved batteries, chargers, accessories and supplies. Microsoft Mobile is not responsible for user's safety when using unapproved accessories or supplies.

Do not discard the battery with household trash. Please dispose of used battery according to your local environmental laws and guidelines.

Recycle your Phone

The WEEE logo (shown on the left) applies to the product Battery, handset, and charger) or relevant literature means that at the end of the product life you should not mix your other household wastes. You are liable to dispose of all your electronic or electrical waste equipment (EEE) at a designated collection point for the recycling of such hazardous waste.

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